

Primary Care Digital Services (PCDS) User Guide

<https://php.healthhub.sg/gp>

**Version 1.4
8 AUGUST 2023**



**MINISTRY OF HEALTH
SINGAPORE**

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Chapter 1 - Introduction

1.1 About PCDS

Primary Care Digital Services (PCDS) is planned as a front-end solution to support GPs while they transit to a Healthier SG (HSG)-compatible Clinic Management System within a year from HSG launch.

PCDS is not a full-fledge CMS solution and does not replace the function of CMS/Electronic Medical Record (EMR) clinical documentation. The functionalities are intended to cover key HSG workflows:

- Enrolment (include Assisted Enrolment and view capacity).
- Residents' Health Plan (Create, View and Print).
- Simple Referral Management (Create, Update, Print and Cancel).
- Care Reporting Data Submission for HSG **via spreadsheet upload**.

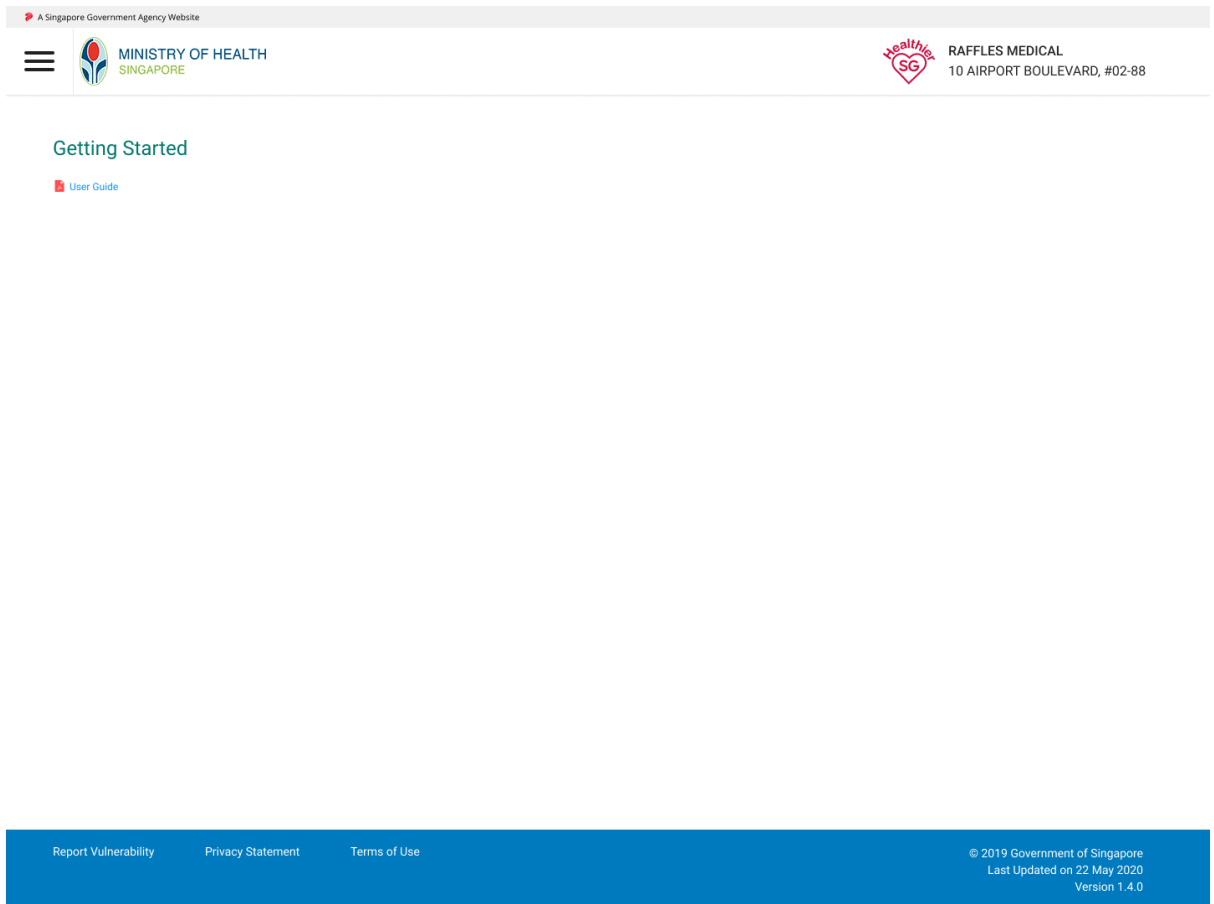
1.2 Help Section

1. To provide easy access to resources, the latest version of the PCDS User Guide can be found in the portal.
2. To access these resources, click on "PCDS Help" at the left-side menu after logging in.

The screenshot displays the PCDS user interface. At the top, there is a header with the Ministry of Health Singapore logo and the Raffles Medical logo. Below the header, there is a navigation menu on the left side. The 'PCDS Help' menu item is highlighted with a red box. The main content area shows a patient list table with columns for NRIC, Age, Mobile Number, Enrolment Date, Follow Up Status, and First Health Plan Discussion Claimable?. The table contains 10 rows of patient data. At the bottom of the page, there is a footer with the text 'Terms of Use' and '© 2019 Government of Singapore Last Updated on 22 May 2020 Version 1.4.0'.

| NRIC | Age | Mobile Number | Enrolment Date | Follow Up Status | First Health Plan Discussion Claimable? |
|----------|-----|---------------|----------------|------------------|---|
| S650001A | 57 | 90000001 | 05 May 2022 | New | Yes |
| S650002B | 57 | 90000002 | 05 May 2022 | New | Yes |
| S650003C | 57 | 90000003 | 05 May 2022 | Contacted | Yes |
| S650004D | 57 | 90000004 | 05 May 2022 | Contacted | No |
| S650005E | 57 | 90000005 | 04 May 2022 | New | Yes |
| S650006F | 57 | 90000006 | 04 May 2022 | New | Yes |
| S650007G | 57 | 90000007 | 04 May 2022 | New | Yes |
| S650008H | 57 | 90000008 | 04 May 2022 | New | Yes |
| S650009I | 57 | 90000009 | 03 May 2022 | Contacted | No |
| S650010A | 57 | 90000010 | 03 May 2022 | Contacted | No |

3. Getting Started page will be displayed. Click on the hyperlink to download the latest version of PCDS User Guide.



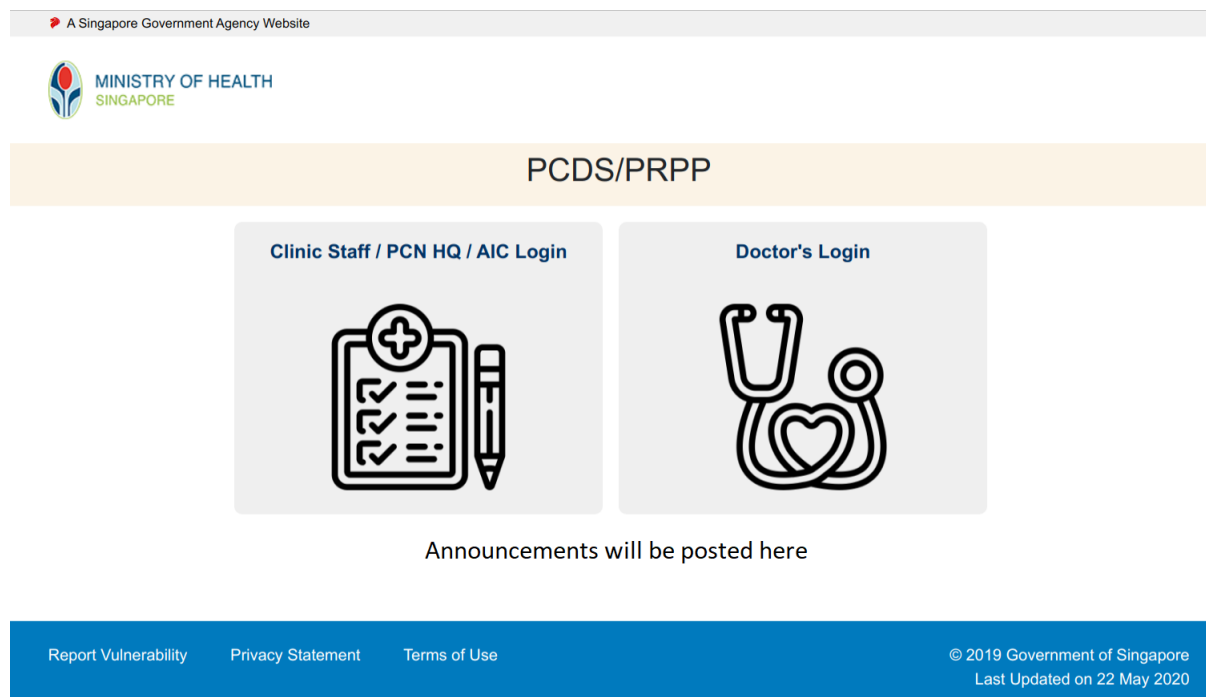
The screenshot shows the top navigation bar of the Ministry of Health Singapore website. On the left, there is a hamburger menu icon and the Ministry of Health Singapore logo. On the right, there is the 'Healthier SG' logo and the address 'RAFFLES MEDICAL, 10 AIRPORT BOULEVARD, #02-88'. Below the navigation bar, the page title 'Getting Started' is displayed, followed by a blue link labeled 'User Guide'. At the bottom of the page, a blue footer bar contains links for 'Report Vulnerability', 'Privacy Statement', and 'Terms of Use', along with copyright information: '© 2019 Government of Singapore, Last Updated on 22 May 2020, Version 1.4.0'.

1.3 Support Contact Details

1. You may write to synapxe.pcds.support@synapxe.sg for specific technical queries.
2. For other enquiries:
GP hotline 66321199
Patient MOH general hotline 63259220

1.4 Announcement Section

Please refer to the announcement section at the login page of PCDS/PRPP for any important announcements regarding PCDS/PRPP (e.g. scheduled maintenance downtime).



1.5 Setting up PCDS for your clinic

As PCDS is a web-based system, the setup is fast and simple. Either you or your clinic staff can set up PCDS easily. Go to <https://php.healthhub.sg/gp>. You may wish to bookmark this page in your browser for quick access.

Please ensure that the Unique Entity Number (UEN) tied to your CorpPass is the same as your clinic's UEN in the MOH electronic licensing (eLIS) system, as credentials between these two systems are matched during the log in process.

- If your CorpPass UEN is different from your eLIS UEN, please contact AIC GP Helpline 6632 1199 or your AIC account manager for assistance.
- If your CorpPass UEN is the same as your eLIS UEN, please check that the CorpPass administrator has assigned digital service access to other users within the entity who need access.

Your clinic's CorpPass account will be tied to the user's SingPass ID and you will only require your SingPass to log in.

Please ensure that the CorpPass administrator has assigned digital service "**MOH-PHP-CP (MOH Patient Health Profile)**" to the CorpPass users within the entity who need access.

CorpPass user guide on how to setup, assign and manage User's Digital Service Access can be downloaded for "Admin & Sub-Admin" from this link [Corppass - User Guides](#).

Logging in to PCDS (same login process as PRPP)

1. All users must have a valid SingPass account to log in to PCDS. Doctors and clinic assistants can login by selecting “Clinic Staff/PCN HQ/AIC Login” using the clinic assistant’s SingPass account to add GPs via the “Practising Doctors” sub-tab under the “Clinic Settings” tab.

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SINGAPORE

PCDS/PRPP

Clinic Staff / PCN HQ / AIC Login

Doctor's Login

Announcements will be posted here

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singpass

Advisory Note

Welcome to Singpass
Your trusted digital identity

Singpass app Password login

Log in

Log in

Forgot Singpass ID Reset password

2. Clinic assistants/PCN HQ staff who are tagged to multiple CorpPass accounts can select which account they wish to log in to.

corpPASS

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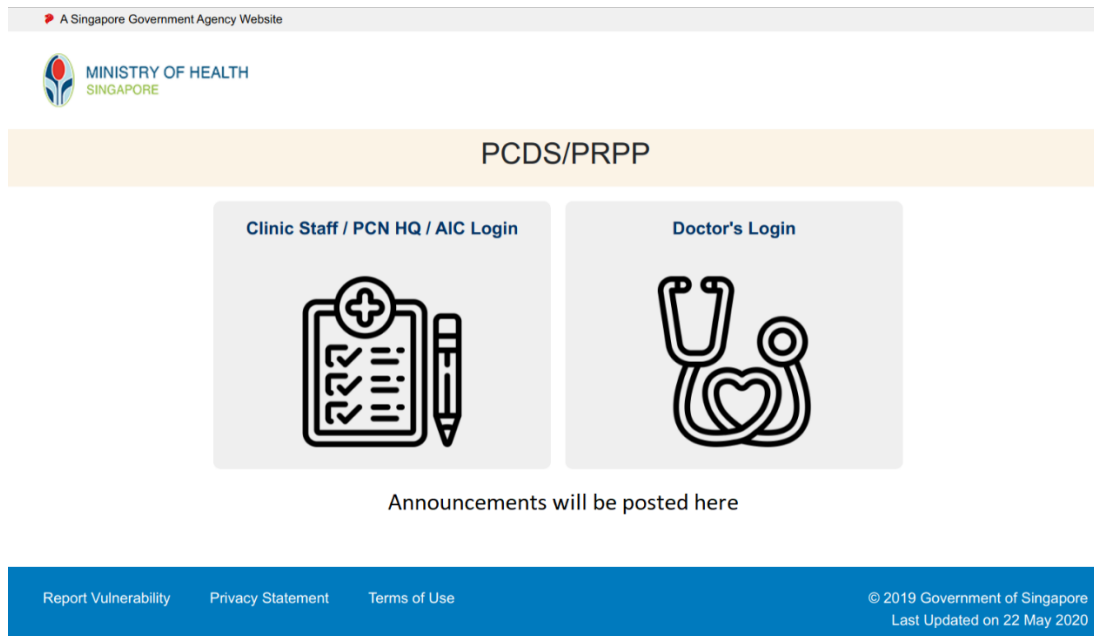
Log Out

Select UEN/Entity ID

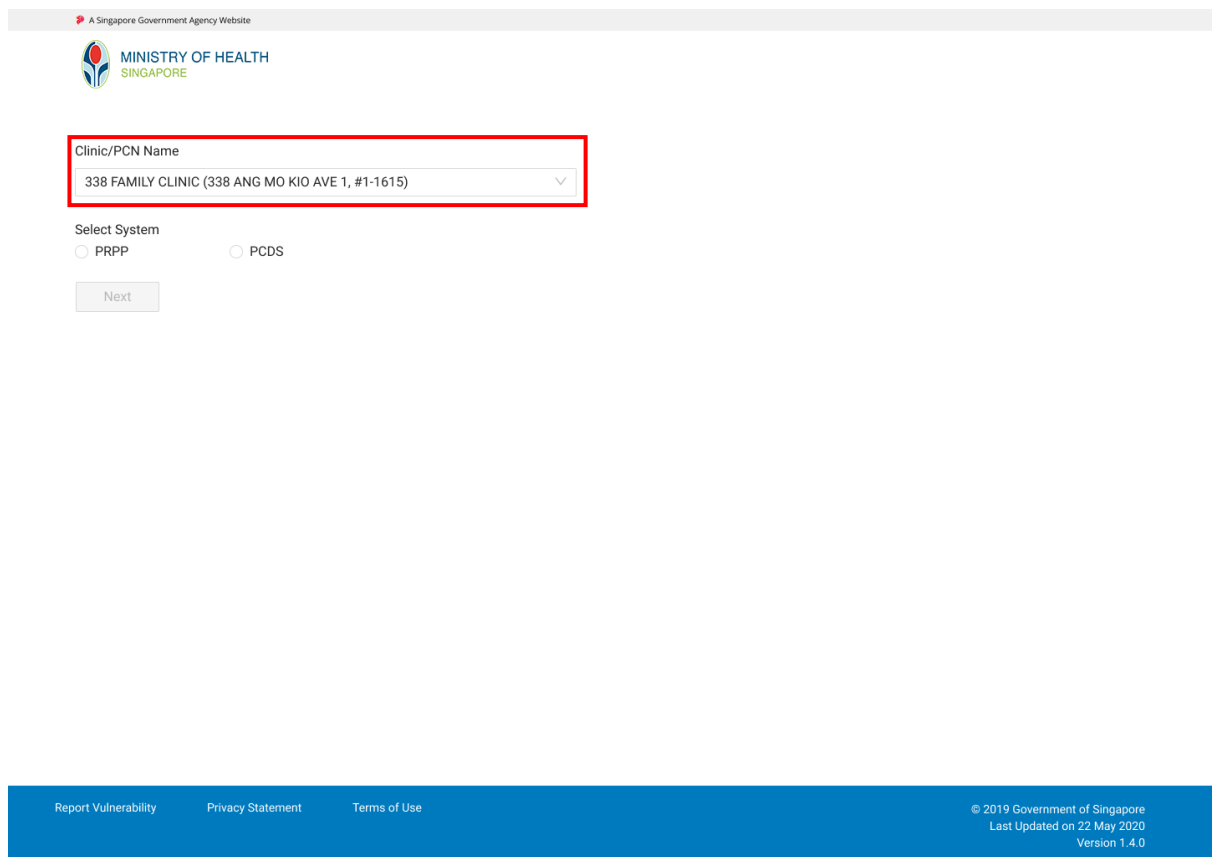
180005596C
Company 180005596C Pte Ltd

R26CM8395J
Company R26CM8395J Pte Ltd

- Doctors who have been granted access to a clinic will be able to login using their SingPass by selecting “Doctor’s Login” for subsequent log-ins. Clinic assistants should continue to select “Clinic Staff Login” and login using their SingPass details.




- For Clinic assistant, select clinic from the drop-down list.
 - Single Clinic – defaulted to assigned clinic



- Multiple Clinics – select clinic from the drop-down list

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SINGAPORE


Clinic/PCN Name
Please select

Select System
 PRPP PCDS

Next

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 MINISTRY OF HEALTH
SINGAPORE

Clinic/PCN Name
338 FAMILY CLINIC (338 ANG MO KIO AVE 1, #1-1615)


Select System
 PRPP PCDS

Next

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5. Select system "PCDS".

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 MINISTRY OF HEALTH
SINGAPORE

Clinic/PCN Name
338 FAMILY CLINIC (338 ANG MO KIO AVE 1, #1-1615) ▼

Select System
 PRPP PCDS


Next

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6. Click "Next".

Note: After user has selected his/her respective HSG Clinics, the system will be enabled based on user and clinic access rights.

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SINGAPORE

Clinic/PCN Name
338 FAMILY CLINIC (338 ANG MO KIO AVE 1, #1-1615) ▼


Select System
 PRPP PCDS

Next

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For PCN HQ staff, select PCN from the dropdown list.

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Clinic/PCN Name

RAFFLES MEDICAL PCN

Select System

PRPP PCDS



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7. Patients enrolled to the clinic will be displayed.

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RAFFLES MEDICAL
10 AIRPORT BOULEVARD, #02-88

[Enrolled Patients](#) | [De-Enrolled From Clinic](#) [+ Enrol New Patient](#)

Search Patient

400 out of 600 (limit)

| Name | NRIC | Age | Mobile Number | Enrolment Date | Follow Up Status | First Health Plan Discussion Claimable? |
|--------------------|----------|-----|---------------|----------------|------------------|---|
| patient zero one | S650001A | 57 | 90000001 | 05 May 2022 | New | Yes |
| patient zero two | S650002B | 57 | 90000002 | 05 May 2022 | New | Yes |
| patient zero three | S650003C | 57 | 90000003 | 05 May 2022 | Contacted | Yes |
| patient zero four | S650004D | 57 | 90000004 | 05 May 2022 | Contacted | No |
| patient zero five | S650005E | 57 | 90000005 | 04 May 2022 | New | Yes |
| patient zero six | S650006F | 57 | 90000006 | 04 May 2022 | New | Yes |
| patient zero seven | S650007G | 57 | 90000007 | 04 May 2022 | New | Yes |
| patient zero eight | S650008H | 57 | 90000008 | 04 May 2022 | New | Yes |
| patient zero nine | S650009I | 57 | 90000009 | 03 May 2022 | Contacted | No |
| patient one zero | S650010A | 57 | 90000010 | 03 May 2022 | Contacted | No |

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Chapter 2 - Clinic Settings

2.1 Clinic Profile

1. To view or update Clinic Profile information, open the side menu and click on Clinic Settings > Clinic Profile
2. Enter / Edit the Clinic Profile information. Click “Save”.

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 RAFFLES MEDICAL
10 AIRPORT BOULEVARD, #02-88

Clinic Profile

Please provide your contact information below.

Clinic: Demo Vaccination Centre (Testing)

Primary Email *: ramadevi.ramadevi@ihis.com.sg

Secondary Email: lwino.khin.mar@ihis.com.sg

Main Line *: 87126973

Primary Mobile Number *: 86207695

Secondary Mobile Number: 86207695

Safe Entry App ID:
e.g. PROD-53235176B-507373-CLINICNAME1-SE

Laboratory (Default): Pathnova Laboratory

Days Clinic is Open:
 Sunday
 Monday
 Tuesday
 Wednesday
 Thursday
 Friday
 Saturday
 Public Holidays

Last updated by NIR-MHCP GP on 10/11/2022 1:23:23 PM

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2.2 Practising Doctors

1. To view, add, or delete Practising Doctors information, open the side menu and click on Clinic Settings > Practising Doctors.

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RAFFLES MEDICAL
10 AIRPORT BOULEVARD, #02-88

<Clinic Name/>
<Clinic Address/>

Enrol New Patient

Patient List

Clinic Settings

PCDS Help

Switch to PRPP

Log Out

Clinic Profile

Practising Doctors

| | Mobile Number | Enrolment Date | Follow Up Status | First Health Plan Discussion Claimable? |
|----------|---------------|----------------|------------------|---|
| S650001A | 57 9000001 | 05 May 2022 | New | Yes |
| S650002B | 57 9000002 | 05 May 2022 | New | Yes |
| S650003C | 57 9000003 | 05 May 2022 | Contacted | Yes |
| S650004D | 57 9000004 | 05 May 2022 | Contacted | No |
| S650005E | 57 9000005 | 04 May 2022 | New | Yes |
| S650006F | 57 9000006 | 04 May 2022 | New | Yes |
| S650007G | 57 9000007 | 04 May 2022 | New | Yes |
| S650008H | 57 9000008 | 04 May 2022 | New | Yes |
| S650009I | 57 9000009 | 03 May 2022 | Contacted | No |
| S650010A | 57 9000010 | 03 May 2022 | Contacted | No |

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2. Practising Doctors page will be displayed with a list doctors MCR No. and Name.

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RAFFLES MEDICAL
10 AIRPORT BOULEVARD, #02-88

Practising Doctors

MCR No. *

| MCR No. | Name | Action |
|----------|--------------|--------|
| M12005G | NIR-MHCP GP | |
| M22222D | Doctor Two | |
| DR22222F | Doctor Three | |

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3. To add new doctor information, enter the MCR No. and click “Add”.

Practising Doctors

MCR No. *

4. If doctor MCR No. is found, a message will be displayed with the Doctor’s Name and Doctor’s MCR No. Click “Confirm” to save the record.

Doctor Found!

Name: Name of 53000601A
MCR No.: M22222D
Add this doctor?

5. The newly added record will be displayed in the list.

6. To delete a doctor information, click on the Trash bin icon next to it.

| MCR No. | Name | Action |
|----------|-------------------|--------|
| DR00001B | Name of 58000002A | |

Chapter 3 - Enrolment

3.1 Assisted Enrolment

1. To enrol a patient in HealthierSG programme, open the side menu and click on Patient List > Enrolled Patients.


The screenshot displays the HealthierSG web application interface. At the top, it identifies the user as 'RAFFLES MEDICAL' at '10 AIRPORT BOULEVARD, #02-88'. The left sidebar contains navigation options: '<Clinic Name/> <Clinic Address/>', 'Patient List', 'Clinic Settings', 'PCDS Help', 'Switch to PRPP', and 'Log Out'. The 'Patient List' menu item is expanded, showing 'Enrolled Patients' (highlighted with a red box) and 'Non-Enrolled Patients (Referral)'. The main content area shows a table of enrolled patients with the following data:


| NRIC | Age | Mobile Number | Enrolment Date | Follow Up Status | First Health Plan Discussion Claimable? |
|----------|-----|---------------|----------------|------------------|---|
| S650001A | 57 | 90000001 | 05 May 2022 | New | Yes |
| S650002B | 57 | 90000002 | 05 May 2022 | New | Yes |
| S650003C | 57 | 90000003 | 05 May 2022 | Contacted | Yes |
| S650004D | 57 | 90000004 | 05 May 2022 | Contacted | No |
| S650005E | 57 | 90000005 | 04 May 2022 | New | Yes |
| S650006F | 57 | 90000006 | 04 May 2022 | New | Yes |
| S650007G | 57 | 90000007 | 04 May 2022 | New | Yes |
| S650008H | 57 | 90000008 | 04 May 2022 | New | Yes |
| S650009I | 57 | 90000009 | 03 May 2022 | Contacted | No |
| S650010A | 57 | 90000010 | 03 May 2022 | Contacted | No |

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2. Click on “+ Enrol New Patient”.

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 **MINISTRY OF HEALTH SINGAPORE**

 **RAFFLES MEDICAL**
10 AIRPORT BOULEVARD, #02-88

[Enrolled Patients](#) | [De-Enrolled From Clinic](#) + Enrol New Patient

Search Patient

400 out of 600 (limit)

| Name | NRIC | Age | Mobile Number | Enrolment Date | Follow Up Status | First Health Plan Discussion Claimable? |
|--------------------|----------|-----|---------------|----------------|------------------|---|
| patient zero one | S650001A | 57 | 90000001 | 05 May 2022 | New | Yes |
| patient zero two | S650002B | 57 | 90000002 | 05 May 2022 | New | Yes |
| patient zero three | S650003C | 57 | 90000003 | 05 May 2022 | Contacted | Yes |
| patient zero four | S650004D | 57 | 90000004 | 05 May 2022 | Contacted | No |
| patient zero five | S650005E | 57 | 90000005 | 04 May 2022 | New | Yes |
| patient zero six | S650006F | 57 | 90000006 | 04 May 2022 | New | Yes |
| patient zero seven | S650007G | 57 | 90000007 | 04 May 2022 | New | Yes |
| patient zero eight | S650008H | 57 | 90000008 | 04 May 2022 | New | Yes |
| patient zero nine | S650009I | 57 | 90000009 | 03 May 2022 | Contacted | No |
| patient one zero | S650010A | 57 | 90000010 | 03 May 2022 | Contacted | No |

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3. Patient Profile Search NRIC page will be displayed. Enter full patient's NRIC and click on "Enrol" to assist patient to enrol to your clinic.

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MINISTRY OF HEALTH SINGAPORE

Health SG RAFFLES MEDICAL 10 AIRPORT BOULEVARD, #02-88

Patient Profile

NRIC *

Enrol < Back

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4. If patient is eligible for enrolment, the Patient Profile page will be displayed. Otherwise, if patient is not eligible for enrolment, message prompt will be displayed.

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Health SG RAFFLES MEDICAL 10 AIRPORT BOULEVARD, #02-88

Patient Profile

NRIC *

Enrol < Back

⊗ Patient is not eligible for enrolment. ×

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5. Patient profile and details displayed on the Patient Profile page would need to be verified and updated accordingly. The editable fields include:

- Mobile Number
- Email
- Address fields – Postal Code, Block, Street Name, Level and Unit No. [Address can be retrieved from OneMap by clicking “Get Address”]

Once the fields are verified to be up-to-date and correct, click “Save”.

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MINISTRY OF HEALTH SINGAPORE

Healthier SG 18 CLINIC TOWNER ROAD, #1-228 Block 101, Singapore 322101

Enrol New Patient >

Patient Profile

Please verify the following information before saving.

Patient Information

NRIC * S2101904F Full Name * HealthHub UAT TestResident 90 Race * Iranian Gender * Female

Date of Birth * 01 Jan 1980 Mobile Number * 97659149 Email * joops82@yahoo.com

Address

Postal Code * Block No. * Street Name * Level and Unit No. # -

Get Address

Save < Back

6. You will need to read through and acknowledge the Healthier SG Terms and Conditions. To acknowledge, select the checkbox beside the acknowledgement message. Click “Confirm” to complete the patient’s enrolment.

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MINISTRY OF HEALTH SINGAPORE

Healthier SG 115 EASTPOINT CLINIC & SURGERY BEDOK NORTH RD, #1-301 Block 115, Singapore 460115

Enrol New Patient >

Patient Profile

Please verify the following info

Patient Information

NRIC * S2101904F Date of Birth * 01 Jan 1980

Address

Postal Code * Block No. * Street Name * Level and Unit No. # -

554910 Get Address 123 6 Serangoon North Ave 5 # 01 - 01

Enrol Patient?

Healthier SG enrolment terms & conditions.

Last updated: 16 May 2023

Introduction

1. Healthier SG (the “Programme”) is a multi-year transformation strategy by the Ministry of Health (“MOH”) to shift the focus of Singapore’s healthcare system beyond caring for individuals who are sick, to proactively preventing individuals from falling ill.
2. The Programme aims to empower Singapore Citizens and Singapore Permanent Residents who enrol in the Programme (each, an “Enrolee”) to become healthier and improve their quality of life through preventive care, anchored by a strong patient-doctor relationship with a participating primary care provider, and supported by the relevant healthcare cluster. Enrolees may also be granted enhanced access to relevant lifestyle and preventive health programmes. The features of the Programme may be adjusted from time to time to improve the experience and health outcomes for Enrolees.

Patient has given consent and acknowledged the terms and conditions for Healthier SG enrolment.

Confirm Cancel

- If a valid mobile number was provided, an acknowledgement SMS will be sent to notify that the enrolment has been successfully completed.

SMS Content:

“Dear [Patient Name], thank you for participating in Healthier SG. You have successfully enrolled to [Clinic Name] on [Date and Time of enrolment] to be your family doctor. If unauthorised, please contact MOH hotline at 63259220.”

3.2 View Enrolled Patient List

- Upon logging in to PCDS or after clicking on the “Enrolled Patient’s” tab, the list of patients enrolled to the user clinic will be displayed.
- Enrolled Patient List can be sorted by either Name, Age, Enrolment Date, Follow Up Status, or First Health Plan Discussion Claimable column.

A Singapore Government Agency Website

MINISTRY OF HEALTH SINGAPORE

Healthier SG RAFFLES MEDICAL 10 AIRPORT BOULEVARD, #02-88

Enrolled Patients De-Enrolled From Clinic + Enrol New Patient

Search Patient Search by NRIC

400 out of 600 (limit)

| Name | NRIC | Age | Mobile Number | Enrolment Date | Follow Up Status | First Health Plan Discussion Claimable? |
|--------------------|-----------|-----|---------------|----------------|------------------|---|
| patient zero one | S6500001A | 57 | 90000001 | 05 May 2022 | New | Yes |
| patient zero two | S6500002B | 57 | 90000002 | 05 May 2022 | New | Yes |
| patient zero three | S6500003C | 57 | 90000003 | 05 May 2022 | Contacted | Yes |
| patient zero four | S6500004D | 57 | 90000004 | 05 May 2022 | Contacted | No |
| patient zero five | S6500005E | 57 | 90000005 | 04 May 2022 | New | Yes |
| patient zero six | S6500006F | 57 | 90000006 | 04 May 2022 | New | Yes |
| patient zero seven | S6500007G | 57 | 90000007 | 04 May 2022 | New | Yes |
| patient zero eight | S6500008H | 57 | 90000008 | 04 May 2022 | New | Yes |
| patient zero nine | S6500009I | 57 | 90000009 | 03 May 2022 | Contacted | No |
| patient one zero | S6500010A | 57 | 90000010 | 03 May 2022 | Contacted | No |

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- The clinic's capacity limit will be displayed on the top left-hand corner of the patient list. [Note: Pre-set capacity is at 600 and clinics can appeal to AIC to modify where required]

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MINISTRY OF HEALTH SINGAPORE

HealthSG RAFFLES MEDICAL 10 AIRPORT BOULEVARD, #02-88

Enrolled Patients | De-Enrolled From Clinic + Enrol New Patient

Search Patient

400 out of 600 (limit)

| Name | NRIC | Age | Mobile Number | Enrolment Date | Follow Up Status | First Health Plan Discussion Claimable? |
|--------------------|----------|-----|---------------|----------------|------------------|---|
| patient zero one | S650001A | 57 | 90000001 | 05 May 2022 | New | Yes |
| patient zero two | S650002B | 57 | 90000002 | 05 May 2022 | New | Yes |
| patient zero three | S650003C | 57 | 90000003 | 05 May 2022 | Contacted | Yes |
| patient zero four | S650004D | 57 | 90000004 | 05 May 2022 | Contacted | No |
| patient zero five | S650005E | 57 | 90000005 | 04 May 2022 | New | Yes |
| patient zero six | S650006F | 57 | 90000006 | 04 May 2022 | New | Yes |
| patient zero seven | S650007G | 57 | 90000007 | 04 May 2022 | New | Yes |
| patient zero eight | S650008H | 57 | 90000008 | 04 May 2022 | New | Yes |
| patient zero nine | S650009I | 57 | 90000009 | 03 May 2022 | Contacted | No |
| patient one zero | S650010A | 57 | 90000010 | 03 May 2022 | Contacted | No |

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- To search for a particular patient enrolled with the clinic, enter the full NRIC of the patient.

Enrolled Patients | De-Enrolled From Clinic

Search Patient

- To refine the search criteria, click on "Filters" and enter Patient's Name, Mobile number and/or select the Enrolment Date, Status.

Enrolled Patients | De-Enrolled From Clinic

Search Patient

Search Patients [X]

Name:

Mobile Number:

Enrolment Date: →

Status: New Contacted

- By clicking on “Clear All”, all inputs entered in this Search Patients screen will be cleared.
- To refresh the entire list and clear all filters, click on “Reset All” button.

3.3 View De-enrolled Patient List

- Click on “De-Enrolled From Clinic” to view patients who have de-enrolled from the user clinic. (Patient who has been de-enrolled within the past 1 year from current date will be displayed in this list.)
- De-enrolled Patient List can be sorted by either Name, Age, Enrolment Date, or De-Enrolment Date column.

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MINISTRY OF HEALTH SINGAPORE

RAFFLES MEDICAL
10 AIRPORT BOULEVARD, #02-88

Enrolled Patients **De-Enrolled From Clinic** [+ Enrol New Patient](#)

Search Patient Search by NRIC

| Name | NRIC | Age | Mobile Number | Enrolment Date | De-Enrolment Date |
|--------------------|----------|-----|---------------|----------------|-------------------|
| patient zero one | S650001A | 57 | 90000001 | 05 May 2022 | 18 Aug 2022 |
| patient zero two | S650002B | 57 | 90000002 | 05 May 2022 | 18 Aug 2022 |
| patient zero three | S650003C | 57 | 90000003 | 05 May 2022 | 13 Aug 2022 |
| patient zero four | S650004D | 57 | 90000004 | 05 May 2022 | 13 Aug 2022 |
| patient zero five | S650005E | 57 | 90000005 | 04 May 2022 | 13 Aug 2022 |
| patient zero six | S650006F | 57 | 90000006 | 04 May 2022 | 10 Aug 2022 |
| patient zero seven | S650007G | 57 | 90000007 | 04 May 2022 | 10 Aug 2022 |
| patient zero eight | S650008H | 57 | 90000008 | 04 May 2022 | 07 Aug 2022 |
| patient zero nine | S650009I | 57 | 90000009 | 03 May 2022 | 07 Aug 2022 |
| patient one zero | S650010A | 57 | 90000010 | 03 May 2022 | 07 Aug 2022 |

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- Refine the search criteria by clicking on “Filters” and enter Name, Mobile Number and/or select De-Enrolment Date.

Search Patients X

Name:


Mobile Number:


De-Enrolment Date: →

3.4 View Patient Profile

1. Click on any patient in the Enrolled Patient List to view the Patient Information.

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 **MINISTRY OF HEALTH SINGAPORE**

 **RAFFLES MEDICAL**
10 AIRPORT BOULEVARD, #02-88

Enrolled Patients >

Note: Please retain a copy of this clinical record in your CMS.

Patient Information Edit Information

| | | | |
|--|--------------------------------------|--|---|
| NRIC S650001B | Full Name patient zero one | Race Chinese | Gender Female |
| Date of Birth 12 May 1968 (54 years) | Mobile Number 90000000 | Email patient.zero.one@gmail.com | |
| Enrolment Status Enrolled | Follow Up Status New | First Health Plan Discussion Claimable? ? No | Valid Card Type(s)   |
| Enrolment Date: 01 Aug 2022 | | | |
| Postal Code 150139 | Block 139 | Address Blk 139 Jln Bukit Merah | Level and Unit No. #13-967 |

Health Plan Referral + New Health Plan

| No. | Visit Date | Check-in Date | Clinic |
|-----------------|------------|---------------|--------|
| No Health Plans | | | |


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3.5 Edit Patient Information

1. To edit the patient profile, click on “Edit Information” on the top right-hand corner of the Patient Information page.

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 **MINISTRY OF HEALTH SINGAPORE**



 **RAFFLES MEDICAL**
10 AIRPORT BOULEVARD, #02-88

Enrolled Patients >

Note: Please retain a copy of this clinical record in your CMS.

Patient Information

Edit Information

| | | | |
|--|--------------------------------------|--|---|
| NRIC S650001B | Full Name patient zero one | Race Chinese | Gender Female |
| Date of Birth 12 May 1968 (54 years) | Mobile Number 90000000 | Email patient.zero.one@gmail.com | |
| Enrolment Status Enrolled | Follow Up Status New | First Health Plan Discussion Claimable? O No | Valid Card Type(s)   |
| Enrolment Date: 01 Aug 2022 | | | |
| Postal Code 150139 | Block 139 | Address Blk 139 Jln Bukit Merah | Level and Unit No. #13-967 |

Health Plan Referral

+ New Health Plan

| No. | Visit Date | Check-in Date | Clinic |
|-----------------|------------|---------------|--------|
| No Health Plans | | | |

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2. Patient's contact details (mobile number, email, and address), and Follow Up Status are editable.

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MINISTRY OF HEALTH SINGAPORE

Healthier SG RAFFLES MEDICAL 10 AIRPORT BOULEVARD, #02-88

Enrolled Patients >

Patient Profile

Please verify the following information before saving.

Patient Information

| | | | |
|---|-------------------------------|--|------------------------|
| NRIC S6500001B | Full Name Michelle Chua | Race Chinese | Gender Female |
| Date of Birth 12 May 1968 (54 years) | Mobile Number * 90000000 | Email patient.zero.one@gmail.com | |
| Enrolment Status Enrolled | Follow Up Status Contacted | First Health Plan Discussion Claimable? Yes | Valid Card Type(s) |

Address

| | | | |
|---|--------------|----------------------------------|----------------------------------|
| Postal Code * 150139 Get Address | Block 139 | Street Name Jalan Bukit Merah | Level and Unit No. # 13 - 967 |
|---|--------------|----------------------------------|----------------------------------|

[Save](#) [Back](#)

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3. For Follow Up Status, choose from 2 dropdown options, "New" or "Contacted". Choose "Contacted" if your clinic has contacted the patient to arrange for an appointment.

Follow Up Status


Contacted

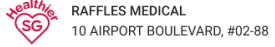
New

Contacted

4. Click "Save" to save the changes.

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 **MINISTRY OF HEALTH SINGAPORE**




 **RAFFLES MEDICAL**
10 AIRPORT BOULEVARD, #02-88

Enrolled Patients >


Patient Profile



Please verify the following information before saving.

Patient Information

| | | | |
|---|-------------------------------|--|---|
| NRIC S6500001B | Full Name Michelle Chua | Race Chinese | Gender Female |
| Date of Birth 12 May 1968 (54 years) | Mobile Number * 90000000 | Email patient.zero.one@gmail.com | |
| Enrolment Status Enrolled | Follow Up Status Contacted | First Health Plan Discussion Claimable?  Yes | Valid Card Type(s)   |

Address


| | | | |
|---|--------------|----------------------------------|----------------------------------|
| Postal Code * 150139  | Block 139 | Street Name Jalan Bukit Merah | Level and Unit No. # 13 - 967 |
|---|--------------|----------------------------------|----------------------------------|

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3.5.1.1 Additional notes

1. On First Health Plan Discussion Claimable  mouse over, a tooltip will be displayed: The field will display “Yes” once a health plan has been submitted for the patient previously. This means that the clinic will no longer be able to receive any remuneration for subsequent health plan discussions for this enrollee.

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MINISTRY OF HEALTH SINGAPORE


RAFFLES MEDICAL 10 AIRPORT BOULEVARD, #02-88

Enrolled Patients > Patient Profile >

Referral Form

Note: Please retain a copy of this clinical record in your CMS.

Patient Information

| | | | |
|---|-------------------------------|---|---|
| NRIC S650001B | Full Name patient zero one | Chinese | Female |
| Date of Birth 12 May 1968 (54 years) | Mobile Number 90000000 | Email patient.zero.one@gmail.com | The field will display "No" once a health plan has been submitted for the patient previously. This means that the clinic will no longer be able to receive any remuneration for subsequent health plan discussions for this enrollee. |
| Enrolment Status Enrolled | Follow Up Status Contacted | First Health Plan Discussion Claimable?  | |
| Enrolment Date: 01 Aug 2022 | | <input type="radio"/> No | |

Clinic Information

| | | | |
|--------------------------------|--|---|-----------------------|
| Full Name doctor test | MCR M00000F | Clinic Name medical centre zero | Clinic HCI 9123456 |
| Clinic Contact No. 60000000 | Clinic Email contact@medicalcentrezero.sg | Clinic Address Clementi Ave 0, #00-000 Block 000, Singapore 120000 | |
| Clinic Type CHAS | | | |

Referral Information

Type of Referral *
GPFfirst

Referred Institution *
Changi General Hospital

Specialty / Service *
GPFfirst

GP Charge / Bill Size
\$80

Reasons for Referral *
Requires specialist and urgent attention.

Medical History *
No prior injury.

Drug Allergies *
paracetamol

Terms and Conditions

1. This GPFfirst Referral Form is applicable only at the Emergency Department (ED) of Changi General Hospital, Selegang General Hospital, Singapore General Hospital, National University Hospital (Adult ED ONLY), Ng Teng Fong General Hospital, Khoo Teck Puat Hospital, Tan Tock Seng Hospital or Alexandra Hospital Urgent Care Centre (UCC) and Urgent Care Centre @ Admiralty.
2. For a GPFfirst referral to be valid, the Original GPFfirst Referral Form (i.e. the serialised form provided by participating Hospitals or the printout generated through the HSG compatible CMS / Primary Care Digital Services) must be fully completed and produced together with the NRIC/ Passport/Work Permit/Foreigner Pass, at the point of registration at the respective hospital's ED or UCC.
3. The Original GPFfirst Referral Form is only valid on the day of issue, and up to 6200hrs of the following day if the referral form is issued close to midnight (between 10pm to 12am). Patients are advised to attend the referred ED or UCC, without delay.
4. Patient will receive S\$6 subsidy on the attendance fee at the respective ED or UCC, if referred through GPFfirst Programme.
5. Specialised investigations required and/or non-standard medication prescribed at the respective ED or UCC will be separately charged.
6. MOH reserves the right to change the Terms & Conditions of this Programme.
7. By participating in GPFfirst Programme, the doctor and/or the patient may be contacted by the hospital patient is referred to, for Programme evaluation purposes.

As the referring doctor, I acknowledge that I have decided on the appropriate venue of A&E treatment for the patient as indicated above, and have discussed and agreed upon it with the patient.

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Chapter 4 - Referral

4.1 Create Referral

1. From Patient Information page, click on “Referral” tab and then “+ New Referral”.

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 **RAFFLES MEDICAL**
10 AIRPORT BOULEVARD, #02-88

Enrolled Patients >

Note: Please retain a copy of this clinical record in your CMS.

Patient Information

[Edit Information](#)

| | | | |
|--|--------------------------------------|--|---|
| NRIC S650001B | Full Name patient zero one | Race Chinese | Gender Female |
| Date of Birth 12 May 1968 (54 years) | Mobile Number 90000000 | Email patient.zero.one@gmail.com | |
| Enrolment Status Enrolled | Follow Up Status Contacted | First Health Plan Discussion Claimable? O No | Valid Card Type(s)   |
| Enrolment Date: 01 Aug 2022 | | | |
| Postal Code 150139 | Block 139 | Address Blk 139 Jln Bukit Merah | Level and Unit No. #13-967 |

Health Plan **Referral**

[+ New Referral](#)

| Referral ID | Referred Institution | Specialty/Service | Type of Referral | Referral Date & Time | Last Updated Date & Time | Status |
|---------------------------|-------------------------------|-------------------|------------------|----------------------|--------------------------|-----------|
| 9123456-220612220030-533B | Ng Teng Fong General Hospital | A&E | A&E/UCC | 12 Jun 2022 10:00 pm | 12 Jun 2022 10:00 pm | New |
| 9123456-220508162119-533B | National University Hospital | A&E | GPFIRST | 08 May 2022 04:21 pm | 08 May 2022 04:21 pm | Updated |
| 9123456-220721220040-123A | Tan Tock Seng Hospital | Endocrinology | Routine | 12 Jun 2022 01:57 pm | 12 Jun 2022 02:41 pm | Updated |
| 9123456-210923151933-533B | Sengkang General Hospital | Ophthalmology | Fast-Track | 23 Sep 2021 03:19 pm | 23 Sep 2021 03:19 pm | Cancelled |
| 9123456-220721220040-123A | Changi General Hospital | A&E | GPFIRST | 12 Jun 2022 01:57 pm | 12 Jun 2022 02:41 pm | New |


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2. Select the type of referral from the dropdown list.

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 **RAFFLES MEDICAL**
10 AIRPORT BOULEVARD, #02-88

Enrolled Patients > Patient Profile >

Referral Form

Note: Please retain a copy of this clinical record in your CMS.

Patient Information

| | | | |
|--|--------------------------------------|--|---|
| NRIC S650001B | Full Name patient zero one | Race Chinese | Gender Female |
| Date of Birth 12 May 1968 (54 years) | Mobile Number 90000000 | Email patient.zero.one@gmail.com | |
| Enrolment Status Enrolled | Follow Up Status Contacted | First Health Plan Discussion Claimable? 🔗 No | Valid Card Type(s)   |
| Enrolment Date: 01 Aug 2022 | | | |

Clinic Information

| | | | |
|---------------------------------------|---|--|------------------------------|
| Full Name doctor test | MCR M00000F | Clinic Name medical centre zero | Clinic HCl 9123456 |
| Clinic Contact No. 60000000 | Clinic Email contact@medicalcentrezero.sg | Clinic Address Clementi Ave 0, #00-000 Block 000, Singapore 120000 | |
| Clinic Type CHAS | | | |

Referral Information

Type of Referral

Select

- GPFIRST
- A&E/UCC
- Fast-track
- Routine

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- If **GPFirst** is selected, the following form will be displayed:

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SINGAPORE

RAFFLES MEDICAL
10 AIRPORT BOULEVARD, #02-88

Enrolled Patients > Patient Profile >

Referral Form

Note: Please retain a copy of this clinical record in your CMS.

Patient Information

| | | | |
|---|--|--|--|
| <p>NRIC S6500001B</p> <p>Date of Birth 12 May 1968 (54 years)</p> <p>Enrolment Status Enrolled</p> <p>Enrolment Date: 01 Aug 2022</p> | <p>Full Name patient zero one</p> <p>Mobile Number 90000000</p> <p>Follow Up Status Contacted</p> | <p>Race Chinese</p> <p>Email patient.zero.one@gmail.com</p> <p>First Health Plan Discussion Claimable? No</p> | <p>Gender Female</p> <p>Valid Card Type(s)</p> <div style="display: flex; gap: 5px;"> </div> |
|---|--|--|--|

Clinic Information

| | | | |
|--|---|--|--------------------------------------|
| <p>Full Name doctor test</p> <p>Clinic Contact No. 60000000</p> <p>Clinic Type CHAS</p> | <p>MCR M00000F</p> <p>Clinic Email contact@medicalcentrezero.sg</p> | <p>Clinic Name medical centre zero</p> <p>Clinic Address Clementi Ave 0, #00-000 Block 000, Singapore 120000</p> | <p>Clinic HCl 9123456</p> |
|--|---|--|--------------------------------------|

Referral Information

Type of Referral *

Referred Institution *

Specialty / Service *

GP Charge / Bill Size

Reasons for Referral *

Requires specialist and urgent attention.

Medical History *

No prior injury.

Drug Allergies *

paracetamol

Terms and Conditions

1. This GPFirst Referral Form is applicable only at the Emergency Department (ED) of Changi General Hospital, Sengkang General Hospital, Singapore General Hospital, National University Hospital (Adult ED ONLY), Ng Teng Fong General Hospital, Khoo Teck Puat Hospital, Tan Tock Seng Hospital or Alexandra Hospital Urgent Care Centre (UCC) and Urgent Care Centre @ Admiralty.
 2. For a GPFirst referral to be valid, the Original GPFirst Referral Form (i.e the serialised form provided by participating Hospitals or the printout generated through the HSG-compatible CMS / Primary Care Digital Services) must be fully completed and produced together with the NRIC/ Passport/Work Permit/Foreigner Pass, at the point of registration at the respective hospital's ED or UCC.
 3. The Original GPFirst Referral Form is only valid on the day of issue, and up to 0200hrs of the following day if the referral form is issued close to midnight (between 10pm to 12am). Patients are advised to attend the referred ED or UCC without delay.
 4. Patient will receive \$50 subsidy on the attendance fee at the respective ED or UCC if referred through GPFirst Programme.
 5. Specialised investigations required and/or non-standard medication prescribed at the respective ED or UCC will be separately charged.
 6. MOH reserves the right to change the Terms & Conditions of this Programme.
 7. By participating in GPFirst Programme, the doctor and/or the patient may be contacted by the hospital patient is referred to, for Programme evaluation purposes.

As the referring doctor, I acknowledge that I have decided on the appropriate venue of A&E treatment for the patient as indicated above, and have discussed and agreed upon it with the patient.

Submit
Print
Back

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- Select the institution that your clinic would like to refer the patient from the dropdown list. For GPFirst, Specialty/Service will be defaulted to GPFirst.

Type of Referral *

GPFirst

Referred Institution *

Institution

Specialty / Service *

GPFirst

- Before submission of the GPFirst referral form, tick on the checkbox to acknowledge the Terms and Conditions.

Terms and Conditions

1. This GPFirst Referral Form is applicable only at the Emergency Department (ED) of Changi General Hospital, Sengkang General Hospital, Singapore General Hospital, National University Hospital (Adult ED ONLY), Ng Teng Fong General Hospital, Khoo Teck Puat Hospital, Tan Tock Seng Hospital or Alexandra Hospital Urgent Care Centre (UCC) and Urgent Care Centre @ Admiralty.
2. For a GPFirst referral to be valid, the Original GPFirst Referral Form (i.e the serialised form provided by participating Hospitals or the printout generated through the HSG-compatible CMS / Primary Care Digital Services) must be fully completed and produced together with the NRIC/Passport/Work Permit/Foreigner Pass, at the point of registration at the respective hospital's ED or UCC.
3. The Original GPFirst Referral Form is only valid on the day of issue, and up to 0200hrs of the following day if the referral form is issued close to midnight (between 10pm to 12am). Patients are advised to attend the referred ED or UCC without delay.
4. Patient will receive \$50 subsidy on the attendance fee at the respective ED or UCC if referred through GPFirst Programme.
5. Specialised investigations required and/or non-standard medication prescribed at the respective ED or UCC will be separately charged.
6. MOH reserves the right to change the Terms & Conditions of this Programme.
7. By participating in GPFirst Programme, the doctor and/or the patient may be contacted by the hospital patient is referred to, for Programme evaluation purposes.

As the referring doctor, I acknowledge that I have decided on the appropriate venue of A&E treatment for the patient as indicated above, and have discussed and agreed upon it with the patient.



- A confirmation prompt will be displayed. Click “Proceed” to submit the GPFirst referral. Due to the time-sensitive nature of GPFirst/A&E referrals, all GPFirst/A&E referrals should be printed and given to the patient to facilitate the referral.
- Once submitted,
 - the record will be saved, and a copy will be sent to NEHR.
 - an encrypted email will be sent to the institution contact centre

Confirmation

If 995 is activated, the patient will be sent to the nearest appropriate A&E based on SCDF conveyance protocols.
Click 'Proceed' to confirm your submission.

- If **A&E** referral is selected, the following form will be displayed.

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Enrolled Patients > Patient Profile >

Referral Form

Note: Please retain a copy of this clinical record in your CMS.

Patient Information

| | | | |
|--|--------------------------------------|--|---|
| NRIC S650001B | Full Name patient zero one | Race Chinese | Gender Female |
| Date of Birth 12 May 1968 (54 years) | Mobile Number 90000000 | Email patient.zero.one@gmail.com | |
| Enrolment Status Enrolled | Follow Up Status Contacted | First Health Plan Discussion Claimable? No | Valid Card Type(s)   |
| Enrolment Date: 01 Aug 2022 | | | |

Clinic Information

| | | | |
|---------------------------------------|---|--|------------------------------|
| Full Name doctor test | MCR M00000F | Clinic Name medical centre zero | Clinic HCl 9123456 |
| Clinic Contact No. 60000000 | Clinic Email contact@medicalcentrezero.sg | Clinic Address Clementi Ave 0, #00-000 Block 000, Singapore 120000 | |
| Clinic Type CHAS | | | |

Referral Information

Type of Referral *
A&E/UCC

Referred Institution *
Select

Specialty / Service *
A&E

Diagnosis
Possible multiple fractures on femur.

Reasons for Referral *
Requires urgent and specialized care.

Medical History *
No prior injury.

Drug Allergies *
paracetamol

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- Specialty/ service list will be displayed based on the selected institution; type in the field to search for the specialty/service.

Type of Referral *

A&E/UCC

Referred Institution *

Select

Specialty / Service *

A&E

- Click on “Submit” to submit the **A&E/ UCC** referral.
- Once submitted,
 - the record will be saved, and a copy will be sent to NEHR.
 - Due to the time-sensitive nature of GPFirst/A&E referrals, all GPFirst/A&E referrals should be printed and given to the patient to facilitate the referral.
 -

Submit Print Back

4.1.1.1 Additional notes

- Alexandra Hospital currently has a UCC (not an A&E), selection of Alexandra Hospital under “A&E/UCC” or “GPFirst” referral type refers to Alexandra Hospital **UCC**. (To note that the specialty is auto-defaulted to “A&E”).

Referral Information

Type of Referral *

A&E/UCC

Referred Institution *

Alexandra Hospital

Specialty / Service *

A&E

- The specialty for Urgent Care Centre @ Admiralty is also auto-defaulted to “A&E” even though it is a UCC.

Referral Information

Type of Referral *

A&E/UCC

Referred Institution *

Urgent Care Centre @ Admir...

Specialty / Service *

A&E

- c. "NUH Children's Urgent Care Centre @ Bukit Panjang" is not a participating GPFirst institution and can only be selected under referral type "A&E/UCC". The specialty will be defaulted to "Children's Emergency", however, to note that it is actually Children's UCC.

Referral Information

Type of Referral *

A&E/UCC

Referred Institution *

NUH Children's Urgent Care ...

Specialty / Service *

Children's Emergency

- If **Routine** or **Fast-Track** referral is selected, the following form will be displayed.

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MINISTRY OF HEALTH SINGAPORE

RAFFLES MEDICAL
10 AIRPORT BOULEVARD, #02-88

Enrolled Patients > Patient Profile >

Referral Form

Note: Please retain a copy of this clinical record in your CMS.

Patient Information

| | | | |
|--|--------------------------------------|---|---|
| NRIC S6500001B | Full Name patient zero one | Race Chinese | Gender Female |
| Date of Birth 12 May 1968 (54 years) | Mobile Number 90000000 | Email patient.zero.one@gmail.com | |
| Enrolment Status Enrolled | Follow Up Status Contacted | First Health Plan Discussion Claimable? No | Valid Card Type(s) CHAS Merdeka Generation |
| Enrolment Date: 01 Aug 2022 | | | |

Clinic Information

| | | | |
|---------------------------------------|---|--|------------------------------|
| Full Name doctor test | MCR M00000F | Clinic Name medical centre zero | Clinic NCI 9123456 |
| Clinic Contact No. 60000000 | Clinic Email contact@medicalcentrezero.sg | Clinic Address Clementi Ave 0, #00-000 Block 000, Singapore 120000 | |
| Clinic Type CHAS | | | |

Referral Information

Type of Referral *
Routine

Referred Institution *
Tan Tock Seng Hospital

Specialty / Service *
Endocrinology

Is this referral to a named doctor / healthcare professional? *
 Named Unnamed

Is this referral related to a CHAS / SFL / VCDSS visit?
 CHAS SFL VCDSS

Patient is requesting for *
Select

Diagnosis
Possible multiple fractures on femur.

Reasons for Referral *
Requires specialist and urgent attention.

Treatment / Management already provided by GP
Bandage to stop bleeding.

Medical History
No prior injury.

Drug Allergies *
paracetamol

Submit Print Back

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- Specialty/ service list will be displayed based on the selected institution; type in the field to search for the specialty/service.

Referral Information

Type of Referral *

Routine

Referred Institution *

Institution

Specialty / Service *

Select

- Cardiology
- Community based Geriatric Ser...
- Dermatology (Skin)
- Diagnostic Imaging Dept
- Ear Nose & Throat (ENT)
- Endocrinology
- Gastroenterology (GE)

- If **Named doctor** is selected, enter the Doctor's name.

Is this referral to a named doctor / healthcare professional? *

Named Unnamed

Doctor's Name *

Doctor A|

- If **Named doctor** is selected, "Patient is requesting for field" will automatically reflect "Private-rate Referral" by default.

Patient is requesting for *

Private-rate Referral

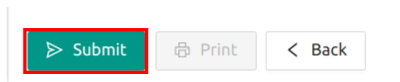
- If **Unnamed doctor** is selected, you can choose from the 2 options below.

Patient is requesting for *

Select

- Private-rate Referral
- Subsidised Referral

- After filling out the referral form, click on “Submit”.



- Once submitted,
 - the record will be saved, and a copy will be sent to NEHR.
 - an encrypted email will be sent to the institution contact centre.

4.2 View Referral

1. To search and view the referrals, go to patient information page, click on the Referral tab and select the referral from the list.

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MINISTRY OF HEALTH SINGAPORE

Health SG RAFFLES MEDICAL 10 AIRPORT BOULEVARD, #02-88

Enrolled Patients >

Note: Please retain a copy of this clinical record in your CMS.

Patient Information [Edit Information](#)

| | | | |
|--|--------------------------------------|---|--------------------------------------|
| NRIC S6500001B | Full Name patient zero one | Race Chinese | Gender Female |
| Date of Birth 12 May 1968 (54 years) | Mobile Number 90000000 | Email patient.zero.one@gmail.com | |
| Enrolment Status Enrolled | Follow Up Status Contacted | First Health Plan Discussion Claimable? No | Valid Card Type(s) CHAS |
| Enrolment Date: 01 Aug 2022 | | | |
| Postal Code 150139 | Block 139 | Address Blk 139 Jln Bukit Merah | Level and Unit No. #13-967 |

Health Plan Referral [+ New Referral](#)

| Referral ID | Referred Institution | Specialty/Service | Type of Referral | Referral Date & Time | Last Updated Date & Time | Status |
|---------------------------|-------------------------------|-------------------|------------------|----------------------|--------------------------|-----------|
| 9123456-220612220030-533B | Ng Teng Fong General Hospital | A&E | A&E/UCC | 12 Jun 2022 10:00 pm | 12 Jun 2022 10:00 pm | New |
| 9123456-220508162119-533B | National University Hospital | A&E | GPFIRST | 08 May 2022 04:21 pm | 08 May 2022 04:21 pm | Updated |
| 9123456-220721220040-123A | Tan Tock Seng Hospital | Endocrinology | Routine | 12 Jun 2022 01:57 pm | 12 Jun 2022 02:41 pm | Updated |
| 9123456-210923151933-533B | Sengkang General Hospital | Ophthalmology | Fast-Track | 23 Sep 2021 03:19 pm | 23 Sep 2021 03:19 pm | Cancelled |
| 9123456-220721220040-123A | Changi General Hospital | A&E | GPFIRST | 12 Jun 2022 01:57 pm | 12 Jun 2022 02:41 pm | New |

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2. The referral details will be displayed.

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RAFFLES MEDICAL
10 AIRPORT BOULEVARD, #02-88

Enrolled Patients > Patient Profile >

Referral Form

Note: Please retain a copy of this clinical record in your CMS.

Patient Information

| | | | |
|---|-------------------------------|---|---|
| NRIC S6500001B | Full Name patient zero one | Race Chinese | Gender Female |
| Date of Birth 12 May 1968 (54 years) | Mobile Number 90000000 | Email patient.zero.one@gmail.com | |
| Enrolment Status Enrolled | Follow Up Status Contacted | First Health Plan Discussion Claimable? No | Valid Card Type(s) CHAS Merdeka Generation |
| Enrolment Date: 01 Aug 2022 | | | |

Clinic Information

| | | | |
|--------------------------------|--|---|-----------------------|
| Full Name doctor test | MCR M00000F | Clinic Name medical centre zero | Clinic HCl 9123456 |
| Clinic Contact No. 60000000 | Clinic Email contact@medicalcentrezero.sg | Clinic Address Clementi Ave 0, #00-000 Block 000, Singapore 120000 | |
| Clinic Type CHAS | | | |

Referral Information

| | | | |
|--|---------------|--|--|
| Referral ID M12345H-220721220040-123A | Status New | Referral Date & Time 12 Jun 2022 01:57 pm | Last Updated Date & Time 12 Jun 2022 01:57 pm |
|--|---------------|--|--|

Type of Referral *
A&E/UCC

Referred Institution *
Tan Tock Seng Hospital

Specialty / Service *
A&E

Diagnosis
Possible multiple fractures on femur.

Reasons for Referral *
Requires specialist and urgent attention.

Medical History *
No prior injury.

Drug Allergies *
paracetamol

Update Print Cancel Back

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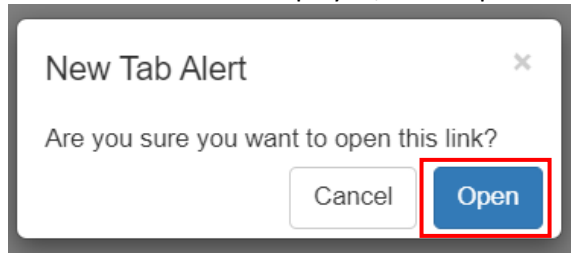
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4.3 Print Referral

1. From the Referral page, click on the “Print” button at the bottom of the screen to print a copy of the referral.



2. New tab alert will be displayed, click “Open” to see the print preview.



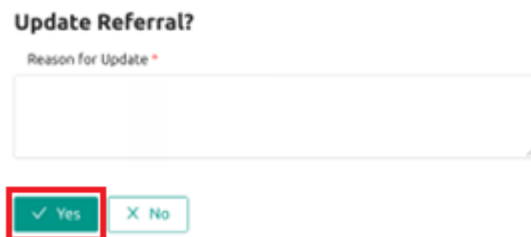
3. Referral print preview will be displayed for printing.

4.4 Update Referral

1. To update referral, enter the changes on referral details and click on “Update”.



2. Enter the reason for update and click “Yes”.



A screenshot of a form titled 'Update Referral?'. It has a label 'Reason for Update *' and a text input field. Below the input field are two buttons: 'Yes' (green, highlighted with a red box) and 'No' (white with a close icon).

The record will be saved, and an updated copy will also be sent to NEHR. An encrypted email will also be sent to the institution contact centre.

3. The status, reason and last updated date and time will be displayed.

Referral Information

Referral ID
9400001-230309133857-894E

Status
Updated

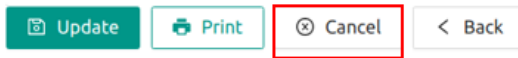
Referral Date & Time
09 Mar 2023 01:38 PM

Last Updated Date & Time
29 Mar 2023 02:22 PM

Reason for update/cancellation
Updated medical history

4.5 Cancel Referral

1. To cancel referral, click on "Cancel".



2. Enter the reason for cancellation and click "Yes".

Cancel Referral?

Reason for Cancellation *

The record will be updated as Cancelled, and a copy will be sent to NEHR.
An encrypted email will also be sent to the institution contact centre

3. The reason for cancellation and status will be displayed.

Referral Information

Referral ID
9400001-230329120535-894E

Status
Cancelled

Reason for update/cancellation
NA

4.6 Create Patient profile / Referral (for Non-HSG enrolled patient)

1. To create a referral for non-HSG enrolled patient, the patient would need to be registered in PCDS first. To do so, open the side menu and click on “Non-Enrolled Patients (Referral)”

The screenshot shows the PCDS system interface. The top header includes the Ministry of Health Singapore logo and the Raffles Medical logo with address: 10 AIRPORT BOULEVARD, #02-88. The left sidebar contains navigation options: Patient List, Clinic Settings, PCDS Help, Switch to PRPP, and Log Out. The main content area shows a dropdown menu with 'Enrolled Patients' and 'Non-Enrolled Patients (Referral)' (highlighted in red). Below the menu is a table of patient records.



| NRIC | Age | Mobile Number | Enrolment Date | Follow Up Status | First Health Plan Discussion Claimable? |
|----------|-----|---------------|----------------|------------------|---|
| S650001A | 57 | 90000001 | 05 May 2022 | New | Yes |
| S650002B | 57 | 90000002 | 05 May 2022 | New | Yes |
| S650003C | 57 | 90000003 | 05 May 2022 | Contacted | Yes |
| S650004D | 57 | 90000004 | 05 May 2022 | Contacted | No |
| S650005E | 57 | 90000005 | 04 May 2022 | New | Yes |
| S650006F | 57 | 90000006 | 04 May 2022 | New | Yes |
| S650007G | 57 | 90000007 | 04 May 2022 | New | Yes |
| S650008H | 57 | 90000008 | 04 May 2022 | New | Yes |
| S650009I | 57 | 90000009 | 03 May 2022 | Contacted | No |
| S650010A | 57 | 90000010 | 03 May 2022 | Contacted | No |

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2. Non-enrolled patient list can be sorted either by Registration Date, Name, or Age column.
3. Click on “+ Register New Patient”.

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Home > Non-Enrolled Patients (Referral)

Non-Enrolled Patients (Referral) + Register New Patient

Search Patient


| Registration Date | Name | NRIC/FIN/Passport No. | Age | Mobile Number |
|-------------------|--------------------|-----------------------|-----|---------------|
| 05 May 2022 | patient zero one | S650001A | 57 | 90000001 |
| 05 May 2022 | patient zero two | S650002B | 57 | 90000002 |
| 05 May 2022 | patient zero three | S650003C | 57 | 90000003 |
| 04 May 2022 | patient zero four | S650004D | 57 | 90000004 |
| 04 May 2022 | patient zero five | S650005E | 57 | 90000005 |
| 04 May 2022 | patient zero six | S650006F | 57 | 90000006 |
| 04 May 2022 | patient zero seven | S650007G | 57 | 90000007 |
| 03 May 2022 | patient zero eight | S650008H | 57 | 90000008 |
| 03 May 2022 | patient zero nine | S650009I | 57 | 90000009 |
| 03 May 2022 | patient one zero | S650010A | 57 | 90000010 |


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4. Enter patient's NRIC/ FIN/ Passport No and click on "Register".

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Patient Profile


NRIC/FIN/Passport No. *


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5. Patient Profile page will be displayed. Enter the patient's information and click "Save" to complete the registration.

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SINGAPORE

 **RAFFLES MEDICAL**
10 AIRPORT BOULEVARD, #02-88

Register New Patient >

Patient Profile

Please verify the following information before saving.

Patient Information

| | | | |
|-------------------------------------|------------------------------------|------------------------------|-------------------------------|
| Identification Type NRIC | NRIC/FIN/Passport No. S6811533B | Nationality Singaporean | Full Name patient zero one |
| Race Chinese | Gender Female | Date of Birth 12 May 1968 | Mobile Number 90000000 |
| Email patient.zero.one@gmail.com | | | |

Address

| | | | |
|-------------------------|--------------|----------------------------------|----------------------------------|
| Postal Code * 150139 | Block 139 | Street Name Jalan Bukit Merah | Level and Unit No. # 13 - 967 |
|-------------------------|--------------|----------------------------------|----------------------------------|


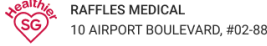
< Back

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6. Patient Profile will be created.
 - Non-enrolled patients with no referral.

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Non-Enrolled Patients >

Patient Profile

Note: Please retain a copy of this clinical record in your CMS.

Patient Information

[Edit Information](#)

| | | | |
|--|---|--|--------------------------------------|
| Identification Type NRIC | NRIC/FIN/Passport No. S6500001B | Nationality Singapore Citizen | Full Name patient zero one |
| Race Chinese | Gender Female | Date of Birth 12 May 1968 (54 years) | Mobile Number 90000000 |
| Email patient.zero.one@gmail.com | | | |
| Enrolment Status Non-enrolled | Valid Card Type(s)   | | |
| Postal Code 150139 | Block 139 | Address Blk 139 Jln Bukit Merah | Level and Unit No. #13-967 |

Referral

[+ New Referral](#)

| Referral ID | Referred Institution | Specialty/Service | Type of Referral | Referral Date & Time | Last Updated Date & Time | Status |
|---------------------|----------------------|-------------------|------------------|----------------------|--------------------------|--------|
| No Referral History | | | | | | |



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- Non-enrolled patients with referral.

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Non-Enrolled Patients >

Patient Profile

Note: Please retain a copy of this clinical record in your CMS.

Patient Information

[Edit Information](#)

| | | | |
|---|---|--|--------------------------------------|
| Identification Type NRIC | NRIC/FIN/Passport No. S6500001B | Nationality Singapore Citizen | Full Name patient zero one |
| Race Chinese | Gender Female | Date of Birth 12 May 1968 (54 years) | Mobile Number 90000000 |
| Email patient.zero.one@gmail.com | Enrolment Status Non-enrolled | | |
| Valid Card Type(s)   | | Postal Code 150139 | |
| Block 139 | Address Blk 139 Jln Bukit Merah | Level and Unit No. #13-967 | |

Referral

[+ New Referral](#)

| Referral ID | Referred Institution | Specialty/Service | Type of Referral | Referral Date & Time | Last Updated Date & Time | Status |
|---------------------------|----------------------------|-------------------|------------------|----------------------|--------------------------|---------|
| 9123456-220228101759-533B | Singapore General Hospital | Endocrinology | Routine | 28 Feb 2022 10:17 am | 28 Feb 2022 10:26 am | Updated |

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Chapter 5 - Resident Health Plan

5.1 Create Health Plan

1. PCP can create a new Health Plan for resident during Healthier SG consult. From the Patient Information page, under the Health Plan section, click on “+ New Health Plan” to create a new Health Plan for the patient.

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Enrolled Patients >

Note: Please retain a copy of this clinical record in your CMS.

Patient Information

[Edit Information](#)

| | | | |
|--|--------------------------------------|--|---|
| NRIC S6500001B | Full Name patient zero one | Race Chinese | Gender Female |
| Date of Birth 12 May 1968 (54 years) | Mobile Number 90000000 | Email patient.zero.one@gmail.com | |
| Enrolment Status Enrolled | Follow Up Status New | First Health Plan Discussion Claimable? ? No | Valid Card Type(s)   |
| Enrolment Date: 01 Aug 2022 | | | |
| Postal Code 150139 | Block 139 | Address Blk 139 Jln Bukit Merah | Level and Unit No. #13-967 |

Health Plan Referral

[+ New Health Plan](#)

| No. | Created Date & Time | Next Check-in | Clinic |
|-----|----------------------|---------------|---------------------|
| 1 | 01 Aug 2022 10:03 am | Nov 2022 | Chin Leong Clinic |
| 2 | 02 May 2022 09:51 am | Aug 2022 | medical centre zero |
| 3 | 01 Feb 2022 09:08 am | May 2022 | medical centre zero |
| 4 | 01 Oct 2021 11:41 am | Feb 2022 | Chin Leong Clinic |

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2. Upon clicking “+ New Health Plan”, the new Health Plan creation page will be displayed.

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RAFFLES MEDICAL
10 AIRPORT BOULEVARD, #02-88

Patient List > Patient Profile >

Health Plan

Patient Information

NRIC: S6500001B
Full Name: patient zero one
Race: Chinese
Gender: Female

Date of Birth: 12 May 1968 (54 years)
Mobile Number: 90000000
Email: patient.zero.one@gmail.com

Enrolment Status: Enrolled
Follow Up Status: Contacted
First Health Plan Discussion Claimable?: No

Enrolment Date: 01 Aug 2022

Valid Card Type(s): CHAS, Verdeka Generation

Health Plan

Note: The information below will be shared and viewable by your patient

Screening Eligibility Last retrieved on 21 Aug 2022 11:27 am

Screen for Life (SFL) only
[Find Out More](#)

| Screening Type | Eligible? | Last Done | Next Due |
|---------------------------------------|---|-------------|------------------------|
| Cardiovascular Disease Risk Screening | No | 08 Jan 2022 | 16 Jan 2024 |
| Cervical Cancer Screening – HPV DNA | Not Applicable (Out of Programme) | 12 Feb 2022 | - |
| Colorectal Cancer Screening | Yes (FIT kits collected but not submitted; claims approved) | 16 Feb 2022 | 16 Feb 2023 |
| Breast Cancer Screening | Yes | 08 Jan 2022 | 16 Jan 2023 Due |

Vaccination History Last retrieved on 21 Aug 2022 11:27 am

National Adult Immunisation Schedule (NAIS) only
[Find Out More](#)

| Date Given | Vaccination | Sequence | Product Name | Lot/Batch No. | Location |
|-------------|-------------------------|----------|--|---------------|-------------------|
| 15 Feb 2015 | INFLUVAC TETRA Vaccine | D2 | INFLUVAC TETRA Vaccine [Influenza Virus (inactivated, quadrivalent)] | B201505053A | Chin Leong Clinic |
| 15 Feb 2015 | Measles, Mumps, Rubella | D2 | Measles, Mumps, Rubella | M201504234C | Chin Leong Clinic |
| 29 Jan 2013 | INFLUVAC TETRA Vaccine | D1 | INFLUVAC TETRA Vaccine [Influenza Virus (inactivated, quadrivalent)] | B201300219E | Chin Leong Clinic |
| 29 Jan 2013 | Measles, Mumps, Rubella | D1 | Measles, Mumps, Rubella | M201307151C | Chin Leong Clinic |

Chronic Disease Management

Tick the condition(s) that the patient has:

Diabetes Mellitus Hypertension Hyperlipidemia (Lipid Disorders)

Health Goals + Add Goal Copy Last Goals

| No. | Goal | Target |
|-----------------|------|--------|
| No Health Goals | | |

Recommended Next Visit

Month and year of next visit *

Month: Year:

Record of Discussion

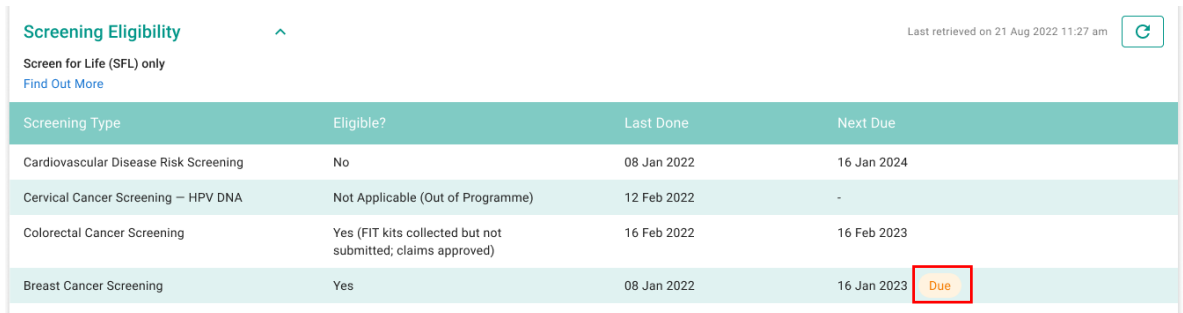
Submit Print Back


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5.1.1 Screening Eligibility


1. The patient Screening Eligibility (SFL) will be automatically loaded as soon as the Health Plan creation page is displayed.
2. “Due” icon will appear next to Next Due date when the patient is due to go for screening.



Screening Eligibility ^ Last retrieved on 21 Aug 2022 11:27 am 

Screen for Life (SFL) only
[Find Out More](#)

| Screening Type | Eligible? | Last Done | Next Due |
|---------------------------------------|---|-------------|---|
| Cardiovascular Disease Risk Screening | No | 08 Jan 2022 | 16 Jan 2024 |
| Cervical Cancer Screening – HPV DNA | Not Applicable (Out of Programme) | 12 Feb 2022 | - |
| Colorectal Cancer Screening | Yes (FIT kits collected but not submitted; claims approved) | 16 Feb 2022 | 16 Feb 2023 |
| Breast Cancer Screening | Yes | 08 Jan 2022 | 16 Jan 2023  |

3. Click on the  Refresh icon to re-trigger the retrieval of the records as needed.
4. Click on the “Find Out More” hyperlink to find out more details from the Screen for Life (SFL) website.





Screening Eligibility ^ Last retrieved on 21 Aug 2022 11:27 am 

Screen for Life (SFL) only
[Find Out More](#)

| Screening Type | Eligible? | Last Done | Next Due |
|---------------------------------------|---|-------------|---|
| Cardiovascular Disease Risk Screening | No | 08 Jan 2022 | 16 Jan 2024 |
| Cervical Cancer Screening – HPV DNA | Not Applicable (Out of Programme) | 12 Feb 2022 | - |
| Colorectal Cancer Screening | Yes (FIT kits collected but not submitted; claims approved) | 16 Feb 2022 | 16 Feb 2023 |
| Breast Cancer Screening | Yes | 08 Jan 2022 | 16 Jan 2023  |

5.1.2 Vaccination History

1. PCP can view the resident’s National Adult Immunisation Schedule (NAIS) records via Vaccination History section at health plan creation page.
2. Click on the  refresh button to re-trigger the retrieval of records.
3. Click on “Find Out More” hyperlink to access more details on nationally recommended immunisation information.

Vaccination History Last retrieved on 21 Aug 2022 11:27 am 

National Adult Immunisation Schedule (NAIS) only

[Find Out More](#)

| Date Given | Vaccination | Sequence | Product Name | Lot/Batch No. | Location |
|-------------|-------------------------|----------|--|---------------|-------------------|
| 15 Feb 2015 | INFLUVAC TETRA Vaccine | D2 | INFLUVAC TETRA Vaccine [Influenza Virus (inactivated, quadrivalent)] | B201505053A | Chin Leong Clinic |
| 15 Feb 2015 | Measles, Mumps, Rubella | D2 | Measles, Mumps, Rubella | M201504234C | Chin Leong Clinic |
| 29 Jan 2013 | INFLUVAC TETRA Vaccine | D1 | INFLUVAC TETRA Vaccine [Influenza Virus (inactivated, quadrivalent)] | B201300219E | Chin Leong Clinic |
| 29 Jan 2013 | Measles, Mumps, Rubella | D1 | Measles, Mumps, Rubella | M201307151C | Chin Leong Clinic |

5.1.3 Tag Chronic Disease Management Conditions

1. PCP can tag the resident's condition(s) by checking/unchecking the applicable condition(s), i.e., Diabetes Mellitus, Hypertension and/or Hyperlipidemia (Lipid Disorders) condition(s) during the consult.
2. Tick on the checkbox to tag the relevant condition(s) (Diabetes Mellitus, Hypertension, Hyperlipidemia (Lipid Disorders) accordingly.

Chronic Disease Management ^

Tick the condition(s) that the patient has:

Diabetes Mellitus Hypertension Hyperlipidemia (Lipid Disorders)

5.1.4 Adding Health Goals

1. Click "+ Add Goal".
2. Under the Goal column, select the relevant health goal from the drop-down list.

The screenshot shows the 'Health Goals' section of a software interface. At the top right, there are two buttons: '+ Add Goal' (highlighted with a red box) and 'Copy Last Goals'. Below these is a table with columns 'No.', 'Goal', and 'Target'. The first row is selected, and a dropdown menu is open under the 'Goal' column, listing various goal types such as 'Lifestyle Goal - BMI', 'Lifestyle Goal - Smoking Cessation', 'Chronic Condition Goal - Diabetes Mellitus', 'Chronic Condition Goal - Hypertension', 'Chronic Condition Goal - Hyperlipidemia (Lipid Disorders)', 'Activity Goal - Programme Participation', 'Activity Goal - Active Ageing Centre', and 'Activity Goal - Exercise'. The dropdown menu is also highlighted with a red box. The 'Target' column for the first row contains the text 'Reach or maintain your target body weight of' followed by input fields for 'kg in' and 'month(s)', and a trash bin icon.

3. Fill in the targets for the selected health goals.
4. To delete a goal, click on the Trash bin icon next to it.

This screenshot shows the same 'Health Goals' table as the previous one, but with the target values filled in. The first row shows 'Lifestyle Goal - BMI' with a target of '72.3 kg in 3 month(s)'. The trash bin icon at the end of the row is highlighted with a red box.

5.1.4.1 Additional notes

1. There are a total of eight (8) health goals, and each goal can only be selected once. That is, no duplicate goals can be submitted at any one time.

The screenshot shows a 'Health Goals' interface with a table of 8 goals. Each goal has a dropdown menu for selection, a target description, and various input fields. A dropdown menu is open for goal 5, showing options for units and values.

| No. | Goal | Target |
|-----|---|--|
| 1. | Lifestyle Goal - BMI | Reach or maintain your target body weight of 72.3 kg in 3 month(s). |
| 2. | Lifestyle Goal - Smoking Cessation | Quit Smoking by 01 Sep 2022. |
| 3. | Chronic Condition Goal - Diabetes Mellitus | Reach or maintain your target HbA1c of ≤ 7.0 % in 3 month(s). |
| 4. | Chronic Condition Goal - Hypertension | Reach or maintain your target blood pressure of < 130 / 80 mmHg in 6 month(s). <input checked="" type="checkbox"/> Monitor your blood pressure 2 time(s) per day. If feeling unwell, please consult your doctor. |
| 5. | Chronic Condition Goal - Hyperlipidemia (Lipid Disorders) | Reach or maintain your target LDL-C of < 1 mg/dL in 6 month(s). 80 mmol/L 100 mg/dL 130 160 |
| 6. | Activity Goal - Exercise | Engage in exercise 4 day(s) per week. |
| 7. | Activity Goal - Programme Participation | Participate in ___ programmes(s) referred for you. <input type="checkbox"/> Weight Management <input type="checkbox"/> Smoking Cessation <input type="checkbox"/> Chronic Disease-specific <input type="checkbox"/> Others, please specify: example |
| 8. | Activity Goal - Active Ageing Centre | Visit your nearest Active Ageing Centre for assistance with ____. <input type="checkbox"/> Physical Activities Sign-up <input type="checkbox"/> Mind-stimulating and Social Activities Sign-up <input type="checkbox"/> Vital Signs Monitoring <input type="checkbox"/> Others, please specify: example Note: This goal is applicable for residents ≥ 60 years old. |

2. PCP can choose not to add health goal or select up to maximum of eight total goals.
3. For activity goals with free-text option (e.g., Programme Participation & Active Ageing Centre goals), PCP should use comma “,” to separate the different programmes when more than one is entered in the free-text field.

This close-up shows the details for goals 7 and 8. Goal 7 is 'Activity Goal - Programme Participation' and goal 8 is 'Activity Goal - Active Ageing Centre'. Both have checkboxes for sub-goals and a free-text field for 'Others, please specify'.

5.1.5 Copy Last Goals

1. PCP can copy the last created health goal(s) when creating new Health Plan for the resident.
Prerequisite: There must be a Health Plan submitted previously to be able to retrieve the last health goals.

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RAFFLES MEDICAL
10 AIRPORT BOULEVARD, #02-88

Enrolled Patients >

Note: Please retain a copy of this clinical record in your CMS.

Patient Information

[Edit Information](#)

| | | | |
|--|--------------------------------------|--|---|
| NRIC S6500001B | Full Name patient zero one | Race Chinese | Gender Female |
| Date of Birth 12 May 1968 (54 years) | Mobile Number 90000000 | Email patient.zero.one@gmail.com | |
| Enrolment Status Enrolled | Follow Up Status New | First Health Plan Discussion Claimable? 🔗 No | Valid Card Type(s)   |
| Enrolment Date: 01 Aug 2022 | | | |
| Postal Code 150139 | Block 139 | Address Blk 139 Jln Bukit Merah | Level and Unit No. #13-967 |

Health Plan Referral

[+ New Health Plan](#)

| No. | Created Date & Time | Next Check-in | Clinic |
|-----|----------------------|---------------|---------------------|
| 1 | 01 Aug 2022 10:03 am | Nov 2022 | Chin Leong Clinic |
| 2 | 02 May 2022 09:51 am | Aug 2022 | medical centre zero |
| 3 | 01 Feb 2022 09:08 am | May 2022 | medical centre zero |
| 4 | 01 Oct 2021 11:41 am | Feb 2022 | Chin Leong Clinic |

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2. Click “Copy Last Goals” to retrieve the last submitted health goals for the resident.

3. Health goals in the last submitted Health Plan will be retrieved.

Note: Only the health goals will be retrieved. Recommended next visit and record of discussion will not be retrieved.

MINISTRY OF HEALTH SINGAPORE | RAFFLES MEDICAL 10 AIRPORT BOULEVARD, #02-88

Enrolled Patients > Patient Profile >

Health Plan

Patient Information

NRIC: S6500001B | Full Name: patient zero one | Race: Chinese | Gender: Female
 Date of Birth: 12 May 1968 (54 years) | Mobile Number: 90000000 | Email: patient.zero.one@gmail.com
 Enrolment Status: Enrolled | Follow Up Status: Contacted | First Health Plan Discussion Claimable?: No
 Enrolment Date: 01 Aug 2022 | Valid Card Type(s): CHAS, Merdeka Generation

Health Plan

Note: The information below will be shared and viewable by your patient

Screening Eligibility (Last retrieved on 21 Aug 2022 11:27 am)

Screen for Life (SFL) only

| Screening Type | Eligible? | Last Done | Next Due |
|---------------------------------------|---|-------------|------------------------|
| Cardiovascular Disease Risk Screening | No | 08 Jan 2022 | 16 Jan 2024 |
| Cervical Cancer Screening – HPV DNA | Not Applicable (Out of Programme) | 12 Feb 2022 | - |
| Colorectal Cancer Screening | Yes (FIT kits collected but not submitted, claims approved) | 16 Feb 2022 | 16 Feb 2023 |
| Breast Cancer Screening | Yes | 08 Jan 2022 | 16 Jan 2023 Due |

Vaccination History (Last retrieved on 21 Aug 2022 11:27 am)

National Adult Immunisation Schedule (NAIS) only

| Date Given | Vaccination | Sequence | Product Name | Lot/Batch No. | Location |
|-------------|-------------------------|----------|--|---------------|-------------------|
| 15 Feb 2015 | INFLUVAC TETRA Vaccine | 02 | INFLUVAC TETRA Vaccine [Influenza Virus (inactivated, quadrivalent)] | B20150553A | Chin Leong Clinic |
| 15 Feb 2015 | Measles, Mumps, Rubella | 02 | Measles, Mumps, Rubella | M201504234C | Chin Leong Clinic |
| 29 Jan 2013 | INFLUVAC TETRA Vaccine | 01 | INFLUVAC TETRA Vaccine [Influenza Virus (inactivated, quadrivalent)] | B20130219E | Chin Leong Clinic |
| 29 Jan 2013 | Measles, Mumps, Rubella | 01 | Measles, Mumps, Rubella | M201307151C | Chin Leong Clinic |

Chronic Disease Management

Tick the condition(s) that the patient has:

Diabetes Mellitus Hypertension Hyperlipidemia (Lipid Disorders)

Health Goals (+ Add Goal | Copy Last Goals)

| No. | Goal | Target |
|-----|---|---|
| 1. | Lifestyle Goal - BMI | Reach or maintain your target body weight of 72.3 kg in 3 month(s). |
| 2. | Lifestyle Goal - Smoking Cessation | Quit Smoking by 01 Sep 2022 |
| 3. | Chronic Condition Goal - Diabetes Mellitus | Reach or maintain your target HbA1c of < 7.0 % in 3 month(s). |
| 4. | Chronic Condition Goal - Hypertension | Reach or maintain your target blood pressure of < 130 / 80 mmHg in 6 month(s). <input checked="" type="checkbox"/> Monitor your blood pressure 2 time(s) per day. If feeling unwell, please consult your doctor. |
| 5. | Chronic Condition Goal - Hyperlipidemia (Lipid Disorders) | Reach or maintain your target LDL-C of < 80 mg/month in 6 month(s). |
| 6. | Activity Goal - Exercise | Engage in exercise 4 day(s) per week. |
| 7. | Activity Goal - Programme Participation | Participate in ___ programme(s) referred for you. <input type="checkbox"/> Weight Management <input type="checkbox"/> Smoking Cessation <input type="checkbox"/> Chronic Disease-specific <input type="checkbox"/> Others, please specify: example |
| 8. | Activity Goal - Active Ageing Centre | Visit your nearest Active Ageing Centre for assistance with ____. <input type="checkbox"/> Physical Activities Sign-up <input type="checkbox"/> Mind-stimulating and Social Activities Sign-up <input type="checkbox"/> Vital Signs Monitoring <input type="checkbox"/> Others, please specify: example |

Note: This goal is applicable for residents > 60 years old.

Recommended Next Visit

Month and year of next visit: Nov 2022

Record of Discussion

Patient has good control of asthma with regular preventive inhaler. She cited her wish to attend her grandchildren's wedding as the main motivation to make lifestyle changes.

Submit | Print | Back

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5.1.6 Enter Recommended Next Visit

1. Select Month and Year from the respective dropdown lists. This is a mandatory field for Health Plan submission.

Recommended Next Visit

Month and year of next visit *

Mar 2023

Jan
Feb
Mar
Apr
May
Jun
Jul
Aug

Record of Discussion

Print Back

Recommended Next Visit

Month and year of next visit *

Mar 2023

Record of Discussion

2023
2024
2025
2026

Submit Print Back

5.1.7 Enter Record of Discussion

1. In the free-text 'Record of discussion' field, PCP can enter any additional comments / remarks for the resident, if applicable.

Record of Discussion

Patient has good control of asthma with regular preventive inhaler. She cited her wish to attend her grandchildren's wedding as the main motivation to make lifestyle changes.

[➤ Submit](#) [🖨 Print](#) [⏪ Back](#)

2. To erase the entire text with one click, click on ✕

Record of Discussion

Text ✕

[➤ Submit](#) [🖨 Print](#) [⏪ Back](#)

5.1.8 Submit Health Plan

1. Click on the “Submit” button to submit the Health Plan.

Singapore Government Agency Website

MINISTRY OF HEALTH SINGAPORE

RAFFLES MEDICAL 10 AIRPORT BOULEVARD, #02-88

Enrolled Patients > Patient Profile >

Health Plan

Patient Information

NRIC: S650001B
 Full Name: patient zero one
 Race: Chinese
 Gender: Female
 Date of Birth: 12 May 1968 (54 years)
 Mobile Number: 90000000
 Email: patient.zero.one@gmail.com
 Enrolment Status: **Enrolled**
 Follow Up Status: **Contacted**
 Enrolment Date: 01 Aug 2022
 First Health Plan Discussion Claimable? **No**
 Valid Card Type(s): CHAS, Merdeka Generation

Health Plan

Note: The information below will be shared and viewable by your patient

Screening Eligibility

Screens for Life (SFL) only
Last retrieved on 21 Aug 2022 11:27 am

| Screening Type | Eligible? | Last Done | Next Due |
|---------------------------------------|---|-------------|------------------------|
| Cardiovascular Disease Risk Screening | No | 08 Jan 2022 | 16 Jan 2024 |
| Cervical Cancer Screening – HPV DNA | Not Applicable (Out of Programme) | 12 Feb 2022 | - |
| Colorectal Cancer Screening | Yes (FIT kits collected but not submitted, claims approved) | 16 Feb 2022 | 16 Feb 2023 |
| Breast Cancer Screening | Yes | 08 Jan 2022 | 16 Jan 2023 Due |

Vaccination History

National Adult Immunisation Schedule (NAIS) only
Last retrieved on 21 Aug 2022 11:27 am

| Date Given | Vaccination | Sequence | Product Name | Lot/Batch No. | Location |
|-------------|-------------------------|----------|--|---------------|-------------------|
| 15 Feb 2015 | INFLUVAC TETRA Vaccine | D2 | INFLUVAC TETRA Vaccine [Influenza Virus (inactivated, quadrivalent)] | B201505053A | Chin Leong Clinic |
| 15 Feb 2015 | Measles, Mumps, Rubella | D2 | Measles, Mumps, Rubella | M201504234C | Chin Leong Clinic |
| 29 Jan 2013 | INFLUVAC TETRA Vaccine | D1 | INFLUVAC TETRA Vaccine [Influenza Virus (inactivated, quadrivalent)] | B201300219E | Chin Leong Clinic |
| 29 Jan 2013 | Measles, Mumps, Rubella | D1 | Measles, Mumps, Rubella | M201307151C | Chin Leong Clinic |

Chronic Disease Management

Tick the condition(s) that the patient has:

Diabetes Mellitus
 Hypertension
 Hyperlipidemia (Lipid Disorders)

Health Goals

+ Add Goal Copy Last Goals

| No. | Goal | Target |
|-----|---|--|
| 1. | Lifestyle Goal - BMI | Reach or maintain your target body weight of 72.3 kg in 3 month(s). |
| 2. | Lifestyle Goal - Smoking Cessation | Quit Smoking by 01 Sep 2022 |
| 3. | Chronic Condition Goal - Diabetes Mellitus | Reach or maintain your target HbA1c of ≤ 7.0 % in 3 month(s). |
| 4. | Chronic Condition Goal - Hypertension | Reach or maintain your target blood pressure of < 130 / 80 mmHg in 6 month(s). <input checked="" type="checkbox"/> Monitor your blood pressure 2 time(s) per day . If feeling unwell, please consult your doctor. |
| 5. | Chronic Condition Goal - Hyperlipidemia (Lipid Disorders) | Reach or maintain your target LDL-C of < 80 mg/dl in 6 month(s). |
| 6. | Activity Goal - Exercise | Engage in exercise 4 day(s) per week. |
| 7. | Activity Goal - Programme Participation | Participate in ___ programmes(s) referred for you. <input type="checkbox"/> Weight Management <input type="checkbox"/> Smoking Cessation <input type="checkbox"/> Chronic Disease-specific <input type="checkbox"/> Others, please specify: example |
| 8. | Activity Goal - Active Ageing Centre | Visit your nearest Active Ageing Centre for assistance with ___ <input type="checkbox"/> Physical Activities Sign-up <input type="checkbox"/> Mind-stimulating and Social Activities Sign-up <input type="checkbox"/> Vital Signs Monitoring <input type="checkbox"/> Others, please specify: example Note: This goal is applicable for residents ≥ 60 years old. |

Recommended Next Visit

Month and year of next visit *
 Nov 2022

Record of Discussion

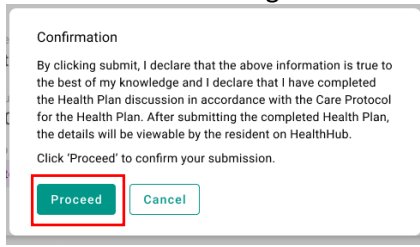
Patient has good control of asthma with regular preventive inhaler. She cited her wish to attend her grandchildren's wedding as the main motivation to make lifestyle changes.

Submit Print Back

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2. A confirmation message will be displayed. Click “Proceed” to confirm Health Plan submission.



5.1.9 Print After Submission

1. PCP can print out a copy of the Health Plan after successful submission.
2. Click on “Print” button to print Health Plan.
Note: The print button will only be enabled upon Health Plan submission and the long Health Plan printout version is available after submission.



3. Health Plan print preview will be displayed.

Health Plan

Patient Information

Full Name: patient zero one
NRIC: S6500001B
Date of Birth: 12 May 1968 (54 years)
Race: Chinese
Gender: Female
Email: patient_zero.one@gmail.com
Mobile Number: 90000000

Clinician Information

Full Name: doctor zero
MCR: M00000F
Clinic HCl: 9123456
Clinic Name: Medical Centre zero
Clinic Contact No.: 60000000
Clinic Email: contact@medicalcentzero.sg
Clinic Address: Clementi Ave 0, #99-000 Block 000, Singapore 120000

Health Plan

Created on 01 Aug 2022 10:03 am

Screening Eligibility

Last retrieved on 01 July 2022 11:27 am

Screen for Life (SFL) only

| Screening Type | Eligible? | Last Done | Next Due |
|---------------------------------------|---|-------------|-------------|
| Cardiovascular Disease Risk Screening | No | 08 Jan 2022 | 16 Jan 2024 |
| Cervical Cancer Screening – HPV DNA | Not Applicable (Out of Programme) | 12 Feb 2022 | - |
| Colorectal Cancer Screening | Yes (FIT kits collected but not submitted; claims approved) | 16 Feb 2022 | 16 Feb 2023 |
| Breast Cancer Screening | Yes | 08 Jan 2022 | 16 Jan 2023 |

Vaccination History

Last retrieved on 01 July 2022 11:27 am

National Adult Immunisation Schedule (NAIS) only

| Date Given | Vaccination | Sequence | Product Name | Lot/Batch No. | Location |
|-------------|-------------------------|----------|--|---------------|-------------------|
| 15 Feb 2015 | INFLUVAC TETRA Vaccine | D2 | INFLUVAC TETRA Vaccine [Influenza Virus (inactivated, quadrivalent)] | B201505053A | Chin Leong Clinic |
| 15 Feb 2015 | Measles, Mumps, Rubella | D2 | Measles, Mumps Rubella | M201504234C | Chin Leong Clinic |
| 29 Jan 2013 | INFLUVAC TETRA Vaccine | D1 | INFLUVAC TETRA Vaccine [Influenza Virus (inactivated, quadrivalent)] | B201300219E | Chin Leong Clinic |
| 29 Jan 2013 | Measles, Mumps, Rubella | D1 | Measles, Mumps Rubella | M201307151C | Chin Leong Clinic |

Chronic Disease Management

Conditions: Diabetes Mellitus, Hypertension

Health Goals

| No. | Goal | Target |
|-----|---|--|
| 1. | Lifestyle Goal - BMI | Reach or maintain your target body weight of 72.3 kg in 3 month(s). |
| 2. | Lifestyle Goal - Smoking Cessation | Quit Smoking by 01 Sep 2022. |
| 3. | Chronic Condition Goal - Diabetes Mellitus | Reach or maintain your target HbA1c of $\leq 7.0\%$ in 3 month(s). |
| 4. | Chronic Condition Goal - Hypertension | Reach or maintain your target blood pressure of $< 130/80$ mmHg in 6 month(s). • Monitor your blood pressure 2 time(s) per day. If feeling unwell, please call your doctor. |
| 5. | Chronic Condition Goal - Hyperlipidemia (Lipid Disorders) | Reach or maintain your target LDL-C of < 2.6 mmol/L in 3 month(s). |
| 6. | Activity Goal - Exercise | Engage in exercise 4 day(s) per week. |
| 7. | Activity Goal - Programme Participation | Participate in ___ programme(s) referred for you. • Weight Management • Smoking Cessation • Chronic Disease-specific |
| 8. | Activity Goal - Active Ageing Centre | Visit your nearest Active Ageing Centre for assistance with ____. • Physical Activities Sign-up • Mind-stimulating and Social Activities Sign-up • Vital Signs Monitoring |

Recommended Next Visit

Nov 2022

Record of Discussion


Patient has good control of asthma with regular preventive inhaler. She cited her wish to attend her grandchildren's wedding as the main motivation to make lifestyle changes.


Printed on 21 Aug 2022 12:00 pm

5.2 View Past Health Plan

1. From Patient Information page, under the Health Plan section, select a Health Plan in the listing to view more details.

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 **MINISTRY OF HEALTH SINGAPORE**



 **RAFFLES MEDICAL**
10 AIRPORT BOULEVARD, #02-88

Enrolled Patients >

Note: Please retain a copy of this clinical record in your CMS.

Patient Information

[Edit Information](#)

| | | | |
|--|--------------------------------------|--|---|
| NRIC S650001B | Full Name patient zero one | Race Chinese | Gender Female |
| Date of Birth 12 May 1968 (54 years) | Mobile Number 90000000 | Email patient.zero.one@gmail.com | |
| Enrolment Status Enrolled | Follow Up Status New | First Health Plan Discussion Claimable? O No | Valid Card Type(s)   |
| Enrolment Date: 01 Aug 2022 | | | |
| Postal Code 150139 | Block 139 | Address Blk 139 Jln Bukit Merah | Level and Unit No. #13-967 |

Health Plan Referral

[+ New Health Plan](#)

| No. | Created Date & Time | Next Check-in | Clinic |
|-----|----------------------|---------------|---------------------|
| 1 | 01 Aug 2022 10:03 am | Nov 2022 | Chin Leong Clinic |
| 2 | 02 May 2022 09:51 am | Aug 2022 | medical centre zero |
| 3 | 01 Feb 2022 09:08 am | May 2022 | medical centre zero |
| 4 | 01 Oct 2021 11:41 am | Feb 2022 | Chin Leong Clinic |

< 1 > 10 / page

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2. Health Plan details will be displayed.

Health Plan

Created on 01 Aug 2022 10:03 am

Note: The information below will be shared and viewable by your patient

Chronic Disease Management

Condition(s):
Diabetes Mellitus, Hypertension.

Health Goals

| No. | Goal | Target |
|-----|---|--|
| 1. | Lifestyle Goal - BMI | Reach or maintain your target body weight of 72.3 kg in 3 month(s). |
| 2. | Lifestyle Goal - Smoking Cessation | Quit Smoking by 01 Sep 2022. |
| 3. | Chronic Condition Goal - Diabetes Mellitus | Reach or maintain your target HbA1c of $\leq 7.0\%$ in 3 month(s). |
| 4. | Chronic Condition Goal - Hypertension | Reach or maintain your target blood pressure of $< 130/80$ mmHg in 5 month(s). • Monitor your blood pressure 2 time(s) per day. If feeling unwell, please call your doctor. |
| 5. | Chronic Condition Goal - Hyperlipidemia (Lipid Disorders) | Reach or maintain your target LDL-C of < 2.6 mmol/L in 3 month(s). |
| 6. | Activity Goal - Exercise | Engage in exercise 4 day(s) per week. |
| 7. | Activity Goal - Programme Participation | Participate in ___ programme(s) referred for you. • Weight Management • Smoking Cessation • Chronic disease-specific |
| 8. | Activity Goal - Active Ageing Centre | Visit your nearest Active Ageing Centre for assistance with ____. • Physical Activities Sign-up • Mind-stimulating and Social Activities Sign-up • Vital Signs Monitoring |

Recommended Next Visit

Nov 2022

Record of Discussion

Patient has good control of asthma with regular preventive inhaler. She cited her wish to attend her grandchildren's wedding as the main motivation to make lifestyle changes

[Print](#) [Back](#)

5.2.1 Print Past Health Plan

1. From Health Plan details, click on "Print" button to print shorter version of Health Plan.

Health Plan

Created on 01 Aug 2022 10:03 am

Note: The information below will be shared and viewable by your patient

Chronic Disease Management

Condition(s):
Diabetes Mellitus, Hypertension.

Health Goals

| No. | Goal | Target |
|-----|---|--|
| 1. | Lifestyle Goal - BMI | Reach or maintain your target body weight of 72.3 kg in 3 month(s). |
| 2. | Lifestyle Goal - Smoking Cessation | Quit Smoking by 01 Sep 2022. |
| 3. | Chronic Condition Goal - Diabetes Mellitus | Reach or maintain your target HbA1c of $\leq 7.0\%$ in 3 month(s). |
| 4. | Chronic Condition Goal - Hypertension | Reach or maintain your target blood pressure of $< 130/80$ mmHg in 5 month(s). • Monitor your blood pressure 2 time(s) per day. If feeling unwell, please call your doctor. |
| 5. | Chronic Condition Goal - Hyperlipidemia (Lipid Disorders) | Reach or maintain your target LDL-C of < 2.6 mmol/L in 3 month(s). |
| 6. | Activity Goal - Exercise | Engage in exercise 4 day(s) per week. |
| 7. | Activity Goal - Programme Participation | Participate in ___ programme(s) referred for you. • Weight Management • Smoking Cessation • Chronic disease-specific |
| 8. | Activity Goal - Active Ageing Centre | Visit your nearest Active Ageing Centre for assistance with ____. • Physical Activities Sign-up • Mind-stimulating and Social Activities Sign-up • Vital Signs Monitoring |

Recommended Next Visit

Nov 2022

Record of Discussion

Patient has good control of asthma with regular preventive inhaler. She cited her wish to attend her grandchildren's wedding as the main motivation to make lifestyle changes

[Print](#) [Back](#)

2. Health Plan print preview will be displayed.

Health Plan

Patient Information

Full Name: patient zero one
NRIC: S6500001B
Date of Birth: 12 May 1968 (54 years)
Race: Chinese
Gender: Female
Email: patient.zero.one@gmail.com
Mobile Number: 90000000

Clinician Information

Full Name: doctor zero
MCR: M00000F
Clinic HCl: 9123456
Clinic Name: Medical Centre zero
Clinic Contact No.: 60000000
Clinic Email: contact@medicalcentrezero.sg
Clinic Address: Clementi Ave 0, #99-000 Block 000, Singapore 120000

Health Plan

Created on 01 Aug 2022 10:03 am

Chronic Disease Management

Conditions: Diabetes Mellitus, Hypertension

Health Goals

| No. | Goal | Target |
|-----|---|---|
| 1. | Lifestyle Goal - BMI | Reach or maintain your target body weight of 72.3 kg in 3 month(s). |
| 2. | Lifestyle Goal - Smoking Cessation | Quit Smoking by 01 Sep 2022. |
| 3. | Chronic Condition Goal - Diabetes Mellitus | Reach or maintain your target HbA1c of $\leq 7.0\%$ in 3 month(s). |
| 4. | Chronic Condition Goal - Hypertension | Reach or maintain your target blood pressure of $< 130/80$ mmHg in 6 month(s). <ul style="list-style-type: none">Monitor your blood pressure 2 time(s) per day.If feeling unwell, please call your doctor. |
| 5. | Chronic Condition Goal - Hyperlipidemia (Lipid Disorders) | Reach or maintain your target LDL-C of < 2.6 mmol/L in 3 month(s). |
| 6. | Activity Goal - Exercise | Engage in exercise 4 day(s) per week. |
| 7. | Activity Goal - Programme Participation | Participate in ___ programme(s) referred for you. <ul style="list-style-type: none">Weight ManagementSmoking CessationChronic Disease-specific |
| 8. | Activity Goal - Active Ageing Centre | Visit your nearest Active Ageing Centre for assistance with ___ <ul style="list-style-type: none">Physical Activities Sign-upMind-stimulating and Social Activities Sign-upVital Signs Monitoring |

Recommended Next Visit

Nov 2022

Record of Discussion

Patient has good control of asthma with regular preventive inhaler. She cited her wish to attend her grandchildren's wedding as the main motivation to make lifestyle changes.


Printed on 21 Aug 2022 12:00 pm


Chapter 6 - Clinic Assignment

6.1 Assignment of Clinic to PCN (AIC Users only)

1. Primary Care Network (PCN) Clinic Assignment page will be displayed with the list of active and valid clinics assigned to PCN.
2. AIC user can click on “Assign New Clinic” to perform clinic assignment to PCN.

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 **MINISTRY OF HEALTH SINGAPORE**









 **Agency for Integrated Care Pte. Ltd.**

PCN Clinic Assignment

Search

Clinic:

[+ Assign New Clinic](#)


| Clinic Name | HCI Code | PCN HQ | Contact No. | Address | |
|--|------------|--------------------|-------------|--|---|
| 115 EASTPOINT CLINIC & SURGERY | 9400001 | SINGHEALTH DOT PCN | 80000000 | 115 BEDOK NORTH RD, #01-3011, SINGAPORE 460115 |  |
| 326 AVENUE 3 CLINIC | 9403667 | SINGHEALTH DOT PCN | 80000000 | 326 SERANGOON AVE 3, #1-382, SINGAPORE 550326 |  |
| A CLINIC FOR WOMEN | 9403198 | SINGHEALTH DOT PCN | 80295697 | 820 THOMSON ROAD MOUNT ALVERNIA, #8-58, SINGAPORE 574623 |  |
| A L LIM CLINIC FOR WOMEN PTE LTD | 9404454 | SINGHEALTH DOT PCN | 85818988 | 339 THOMSON ROAD MEDICAL CENTRE, #5-4, SINGAPORE 307677 |  |
| AM PM FAMILY CLINIC & SURGERY | 9400011 | SINGHEALTH DOT PCN | 88697522 | |  |
| CHONG'S MEDICAL CENTRE | 9400258 | UNITED PCN | 87164010 | 235 TEST ST, #25-2, SINGAPORE 234563 |  |
| NATIONAL HEALTHCARE GROUP POLYCLINIC (WOODLANDS) | 9403122 | SINGHEALTH DOT PCN | | 10 WOODLANDS ST 31, SINGAPORE 738579 |  |
| VCS Medical Clinic | 200814464H | SINGHEALTH DOT PCN | | |  |


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3. PCN Clinic Assignment – Assign New Clinic page will be displayed. Enter a valid clinic HCI code. Click on “Check Assignment.”

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 Agency for Integrated Care Pte. Ltd.

PCN Clinic Assignment - Assign New Clinic

HCI Code:

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4. Clinic details (Clinic Name, Contact No., Address) will be displayed.

PCN Clinic Assignment - Assign New Clinic

HCI Code:

Clinic Name: ACACIA MEDICAL CLINIC


Contact No.: 88697522


Address: DEPOT ROAD INTERLACE, #1-7 Block 180, Singapore 109684

PCN HQ:

5. On PCN HQ dropdown, select the PCN where the clinic will be assigned to. Click on “Assign” button.

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 **MINISTRY OF HEALTH**
SINGAPORE

 **Agency for Integrated Care Pte. Ltd.**

PCN Clinic Assignment - Assign New Clinic

HCI Code:

Clinic Name: ACACIA MEDICAL CLINIC

Contact No.: 88697522

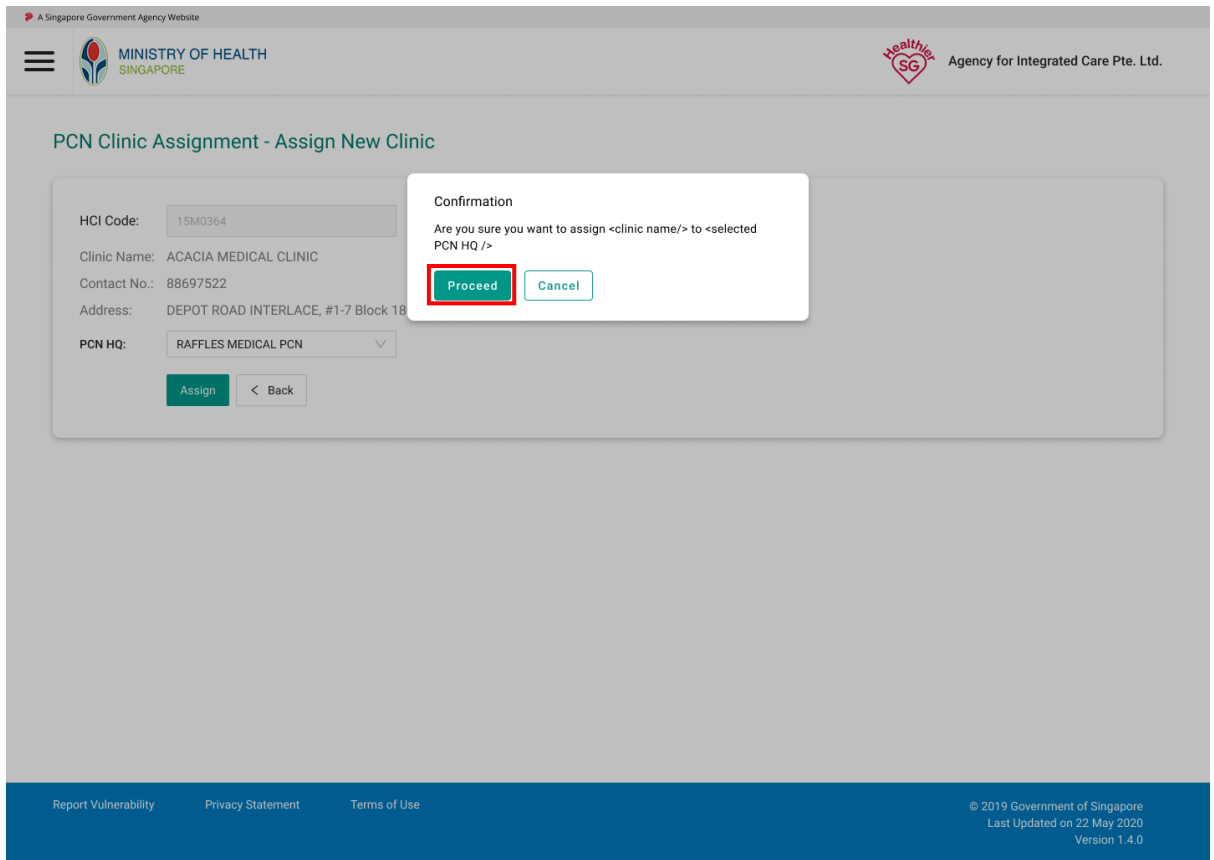
Address: DEPOT ROAD INTERLACE, #1-7 Block 180, Singapore 109684

PCN HQ: ▼

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6. A confirmation message prompt will be displayed. Click “Proceed” to confirm the clinic assignment to the selected PCN.



7. Upon successful clinic assignment, the assigned clinic will be displayed in the list.

7.2 Removal of Clinic Assignment from PCN

1. From PCN Clinic Assignment list, click on the Trash bin icon next to the record to remove the clinic assignment from PCN.

| | | | | | |
|-----------------------|---------|---------------------|----------|--|---|
| ACACIA MEDICAL CLINIC | 15M0364 | RAFFLES MEDICAL PCN | 88697522 | 180 DEPOT ROAD INTERLACE, #1-7, SINGAPORE 109684 |  |
|-----------------------|---------|---------------------|----------|--|---|

2. A confirmation message prompt will be displayed. Click on “Yes” to confirm the removal of clinic from PCN.

| Clinic Name | HCI Code | PCN HQ | Contact No. | Address | |
|----------------------------------|----------|------------------------|-------------|--|---|
| 115 EASTPOINT CLINIC & SURGERY | 9400001 | SINGHEALTH DOT PCN | 64410180 | 115 BEDOK NORTH RD, #1-301, SINGAPORE 460115 | ■ |
| 18 CLINIC | 9400002 | SINGHEALTH DOT PCN | 88697522 | 101 TOULIFE ROAD, #1-328, SINGAPORE 322101 | ■ |
| A L LIM CLINIC FOR WOMEN PTE LTD | 9404454 | RAFFLES MEDICAL PCN | 88697522 | 101 TOULIFE ROAD, #1-328, SINGAPORE 322101 | ■ |
| A LIFE CLINIC PTE LTD | 9400096 | RAFFLES MEDICAL PCN | 88697522 | 101 TOULIFE ROAD, #1-328, SINGAPORE 322101 | ■ |
| ACACIA MEDICAL CLINIC | 15M0364 | RAFFLES MEDICAL PCN | 88697522 | 180 DEPOT ROAD INTERLACE, #1-7, SINGAPORE 109684 | ■ |
| DA CLINIC @ BISHAN | 18H0003 | SINGHEALTH DOT PCN | 88697522 | 501 BISHAN STREET 11, #1-374, SINGAPORE 570501 | ■ |

Remove PCN HQ Assignment?
Are you sure you want to remove ACACIA MEDICAL CLINIC from RAFFLES MEDICAL PCN?

3. Upon successful removal of clinic assignment, the record will no longer be displayed in the list.

Chapter 7 - Care Reporting Data Submission

7.1 Upload Data Submission

1. Care Reporting Data Upload page will be displayed with the list of past submissions performed by the PCN.

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MINISTRY OF HEALTH SINGAPORE

Healthier SG SINGHEALTH DOT PCN

Care Reporting Data Upload - SINGHEALTH DOT PCN

Search

Clinic: Submission Status:

Uploaded Date Range: →

| File Name | Clinic | Uploaded Date & Time | Submission Status | Submitted By | Report |
|-------------------------------|---------------------------|----------------------|-------------------|---------------|------------------------------|
| 19M0341_M67024C_2022_19052022 | Chin Leong Clinic | 19 May 2022 03:51 pm | Pending | clinic-user04 | View details |
| 16M0362_M11123F_2022_18052022 | Ann Baby And Child Clinic | 19 May 2022 12:02 pm | Rejected | clinic-user03 | View details |
| 19M0341_M67024C_2022_17052022 | Chin Leong Clinic | 16 May 2022 02:41 pm | Submitted | clinic-user02 | View details |
| 16M0312_MP2998D_2022_16052022 | Yarra Clinic | 16 May 2022 01:52 pm | Submitted | clinic-user01 | View details |
| 9402048_M16314G_2022_15052022 | Loh & Loh Clinic | 16 May 2022 10:49 am | Submitted | clinic-user04 | View details |
| 9404789_M67326L_2022_14052022 | Healthway Medical Centre | 21 Apr 2022 05:11 pm | Submitted | clinic-user03 | View details |
| 21M0286_M68012E_2022_13052022 | Yarra Clinic | 21 Apr 2022 02:17 pm | Submitted | clinic-user02 | View details |
| 22M0268_M61991D_2022_12052022 | Healthway Medical Centre | 20 Apr 2022 03:11 pm | Submitted | clinic-user01 | View details |
| 16M0229_M64654G_2022_11052022 | Chin Leong Clinic | 20 Apr 2022 11:17 am | Rejected | clinic-user04 | View Details |
| 21M0238_M61991D_2022_10052022 | Loh & Loh Clinic | 16 Apr 2022 10:42 am | Submitted | clinic-user03 | View Details |

< 1 2 3 4 5 ... 9 > 10 / page

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2. PCN HQ/approved clinic¹ user can click on “Upload” button to perform data submission through PCDS.
 - a. Each file is for one clinic’s care-reporting submission (i.e. should not combine submissions from PCN clinics).
 - b. Pls note that the data submitted should be the cumulative (latest consolidated fields for that clinic), and not just the delta from the previous submission, as the repository stores the latest data submission; it does not reconcile the data from previous submissions.

¹ PCN clinic who would like to do direct submission for the care reporting fields via PCDS will need to write to PCN HQ who will grant access through AIC.

Prerequisites:

- a. PCN HQ user/approved clinic has manually entered the care reporting data in the TME Excel template for 1 clinic.
- b. No missing tabs in the TME Excel template
- c. The TME Excel file is saved using the file naming format:
<HCICode>_<MCRNo>_<Reporting Year>_DDMMYYYY_<file sequence number in 2 digits format>.xlsx For e.g. the file name should look like this
9400002_M1200SG_2023_13042023

Where:

HCICode = PCP clinic code

MCRNo = Clinic Doctor’s MCR No. This refers to the clinic doctor who holds the clinic license.

Reporting Year = current reporting year

DDMMYYYY = date of upload/current date

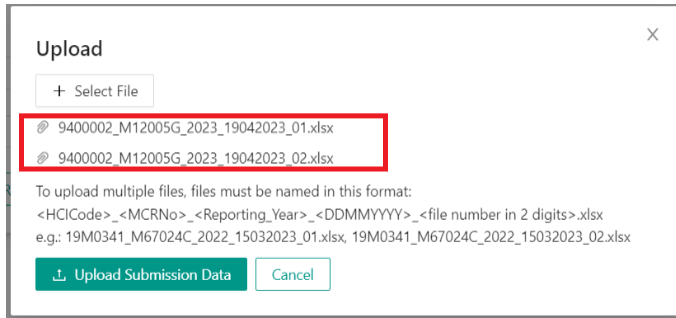
- d. Each file should not exceed the maximum file size limit of 10MB. In the case of file size exceeding 10MB, PCN must manually split into multiple files of less than 10MB before uploading to PCDS.

- 3. On the Upload popup, click on “Select File” to launch the File Explorer window.
- 4. On the File Explorer window, navigate to the folder where the care reporting data file(s) are saved and select the care reporting data file to be uploaded.

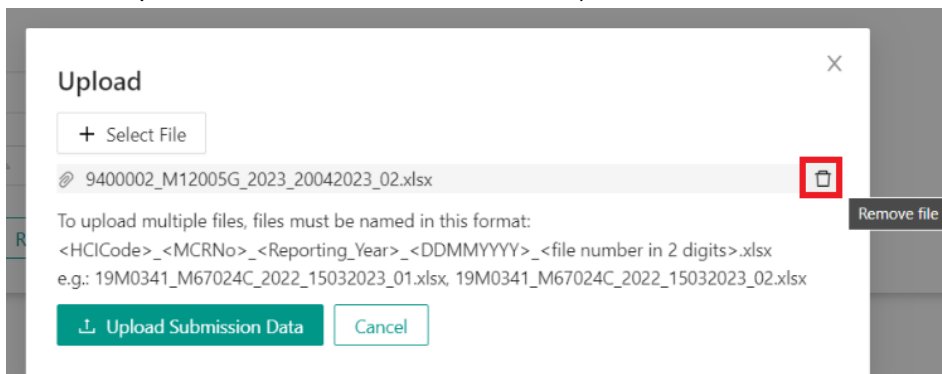
Note: If there are multiple files to be uploaded, perform steps #3 and #4 again.

| File Name | Clinic | Uploaded Date & Time | Submission Status | Submitted By | Report |
|-------------------------------|---------------------------|----------------------|-------------------|---------------|------------------------------|
| 19M0341_M67024C_2022_19052022 | Chin Leong Clinic | 19 May 2022 03:51 pm | Pending | clinic-user04 | View details |
| 16M0362_M11123F_2022_18052022 | Ann Baby And Child Clinic | 19 May 2022 12:02 pm | Rejected | clinic-user03 | View details |
| 19M0341_M67024C_2022_17052022 | Chin Leong Clinic | 16 May 2022 02:41 pm | Submitted | clinic-user02 | View details |
| 16M0312_MP2998D_2022_16052022 | Yarra Clinic | 16 May 2022 01:52 pm | Submitted | clinic-user01 | View details |
| 9402048_M16314G_2022_15052022 | Loh & Loh Clinic | 16 May 2022 10:49 am | Submitted | clinic-user04 | View details |
| 9404789_M67326L_2022_14052022 | Healthway Medical Centre | 21 Apr 2022 05:11 pm | Submitted | clinic-user03 | View details |
| 21M0286_M68012E_2022_13052022 | Yarra Clinic | 21 Apr 2022 02:17 pm | Submitted | clinic-user02 | View details |
| 22M0268_M61991D_2022_12052022 | Healthway Medical Centre | 20 Apr 2022 03:11 pm | Submitted | clinic-user01 | View details |
| 16M0229_M64654G_2022_11052022 | Chin Leong Clinic | 20 Apr 2022 11:17 am | Rejected | clinic-user04 | View Details |
| 21M0238_M61991D_2022_10052022 | Loh & Loh Clinic | 16 Apr 2022 10:42 am | Submitted | clinic-user03 | View Details |

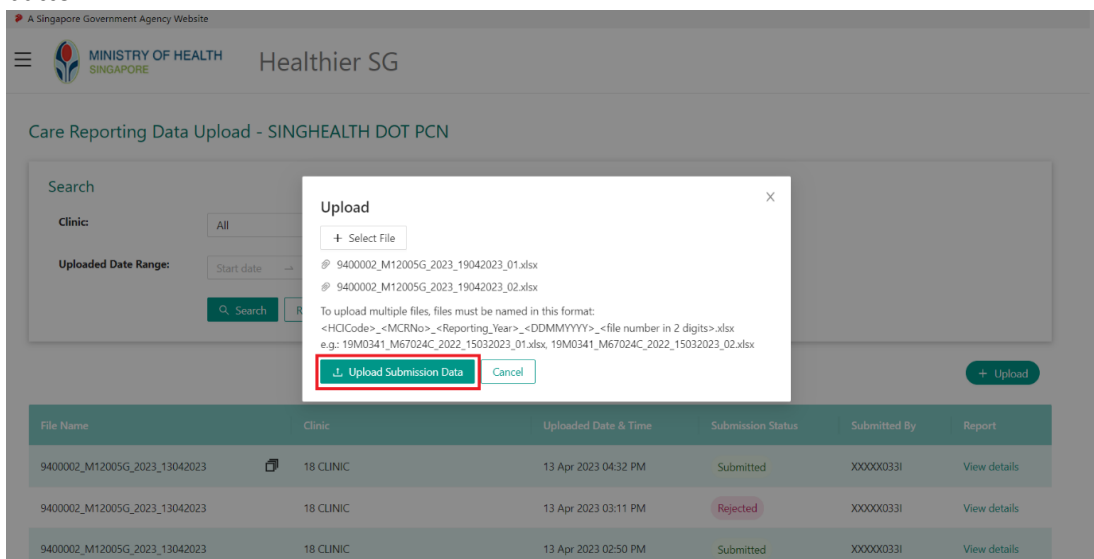
- The selected file(s) will be listed accordingly



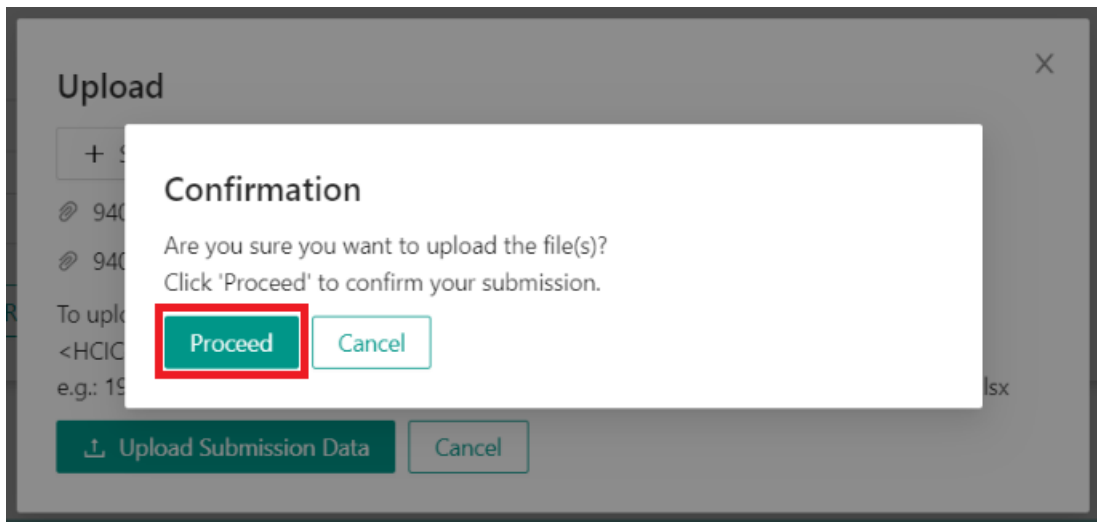
- To remove / exclude a file from data submission, click on the Trash bin icon next to the file



- To proceed with data submission of the selected files, click on "Upload Submission Data" button.



- A confirmation message prompt will be displayed. Click on "Proceed" to confirm data submission.



- PCDS will upload the file(s) in the system once all Pre-requisites checks are satisfied as stated in #2.
- Status message will be displayed notifying that the file(s) have been uploaded. The submission status shown is "Pending" while the system validation² of care reporting data inputs is in progress.

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Search

Clinic: Submission Status:

Uploaded Date Range: →

File(s) uploaded successfully and system validation is in progress. Please check the submission status again later.

| File Name | Clinic | Uploaded Date & Time | Submission Status | Submitted By | Report |
|-------------------------------|---------------------------|----------------------|-------------------|---------------|------------------------------|
| 19M0341_M67024C_2022_19052022 | Chin Leong Clinic | 19 May 2022 03:51 pm | Pending | clinic-user04 | View details |
| 16M0362_M11123F_2022_18052022 | Ann Baby And Child Clinic | 19 May 2022 12:02 pm | Rejected | clinic-user03 | View details |
| 19M0341_M67024C_2022_17052022 | Chin Leong Clinic | 16 May 2022 02:41 pm | Submitted | clinic-user02 | View details |
| 16M0312_MP2998D_2022_16052022 | Yarra Clinic | 16 May 2022 01:52 pm | Submitted | clinic-user01 | View details |
| 9402048_M16314G_2022_15052022 | Loh & Loh Clinic | 16 May 2022 10:49 am | Submitted | clinic-user04 | View details |
| 9404789_M67326L_2022_14052022 | Healthway Medical Centre | 21 Apr 2022 05:11 pm | Submitted | clinic-user03 | View details |
| 21M0286_M68012E_2022_13052022 | Yarra Clinic | 21 Apr 2022 02:17 pm | Submitted | clinic-user02 | View details |
| 22M0268_M61991D_2022_12052022 | Healthway Medical Centre | 20 Apr 2022 03:11 pm | Submitted | clinic-user01 | View details |
| 16M0229_M64654G_2022_11052022 | Chin Leong Clinic | 20 Apr 2022 11:17 am | Rejected | clinic-user04 | View Details |
| 21M0238_M61991D_2022_10052022 | Loh & Loh Clinic | 16 Apr 2022 10:42 am | Submitted | clinic-user03 | View Details |

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11. User may refresh the page to check the final submission status.

12. If all system validations are completed successfully, the Submission Status will change to “Submitted”. If there are data input validation errors, the Submission Status will change to “Rejected”

| File Name | Clinic | Uploaded Date & Time | Submission Status | Submitted By | Report |
|-------------------------------|-----------|----------------------|-------------------|--------------|------------------------------|
| 9400002_M12005G_2023_19042023 | 18 CLINIC | 19 Apr 2023 11:08 AM | Submitted | XXXXX033I | View details |
| 9400002_M12005G_2023_13042023 | 18 CLINIC | 13 Apr 2023 04:32 PM | Submitted | XXXXX033I | View details |
| 9400002_M12005G_2023_13042023 | 18 CLINIC | 13 Apr 2023 03:11 PM | Rejected | XXXXX033I | View details |

²Note: A 2-step validation process will be performed:

a. PCDS validations

- Validation of HCI Code, MCR No, Reporting Year (submission date closure), Upload Date as stated in 2c.
- NRIC Checksum. Only valid S and T NRICs are accepted.
- System mandatory information such as Patient ID (NRIC), Name, Gender, Date of Birth
- Duplicated Patient ID in Pt Info tab
- Date and time format
- Data value out of range
- Data field length

b. HSAR (repository where HSG care-reporting fields are stored) validations

- Patient must be an active SC/PR record in HSAR
- Mandatory information such as HCI Code, MCR No, Reporting Year, Upload Date, Patient ID (NRIC), Name, Birth Date (DDMMYYYY), Gender

7.2 View Report

1. On Care Reporting Data Upload page, under the list of past submissions, PCN HQ or approved clinic user can view the details of the submission.
2. Upon click of “View details” hyperlink, a new Report window will be displayed
 - a. If the Submission Status = Submitted, the report will display a summary of the submission. No details will be displayed.

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Care Reporting Data Upload >

Report

Summary

| | | |
|---------------------|--|-------------|
| Clinic Name | File Name | |
| 18 CLINIC | 9400002_M12005G_2023_06042023-01.xlsx, 9400002_M12005G_2023_06042023-02.xlsx | |
| Total Patient Count | Success Count | Error Count |
| 11 | 11 | 0 |

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- b. If the Submission Status = Rejected, the report will display a summary of the submission as well as details of the error. Clinics can find out the reasons for the error(s) under the Description column for e.g., Duplicated patient profile, Invalid date format, value not in range etc.

Following that, clinics can edit the Excel file(s) from their own repository and resubmit them using the same process in PCDS.

Figure A: Error report for 1st level PCDS validation

Click on Print button to print the error report.

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Care Reporting Data Upload >

Report Print

Summary

Clinic Name: **115 EAST POINT CLINIC & SURGERY** File Name: **19M0341_M67024C_2022_19052022-01.xlsx, 19M0341_M67024C_2022_19052022-02.xlsx**

| Tab Name | Total Records | Errors |
|-------------------------------|---------------|--------|
| Pt Info | 8 | 1 |
| Visits | 8 | 1 |
| Diagnosis | 8 | 1 |
| Screening & Vaccination | 8 | 1 |
| Measurements-Labs-Assessments | 8 | 1 |
| Ancillary Services (DRP-DFS) | 8 | 1 |

Details

| File Name/Tab Name | Row Number | Field Name | Description |
|--|------------|-------------------------------|---------------------|
| 19M0341_M67024C_2022_19052022-01.xlsx Pt Info | 4 | BirthDate | Invalid date format |
| 19M0341_M67024C_2022_19052022-01.xlsx Visits | 5 | VisitDate | Invalid date format |
| 19M0341_M67024C_2022_19052022-01.xlsx Diagnosis | 6 | VisitDate | Invalid date format |
| 19M0341_M67024C_2022_19052022-02.xlsx Screening & Vaccination | 4 | TestOrder | Invalid code |
| 19M0341_M67024C_2022_19052022-02.xlsx Measurements-Labs-Assessments | 5 | Date of Blood Pressure Taking | Invalid date format |
| 19M0341_M67024C_2022_19052022-02.xlsx Ancillary Services (DRP-DFS) | 6 | DRP Conducted? | Invalid code |

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Figure B: Error report for 2nd level HSAR validation

Click on Print button to print the error report.

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Report

Print

Summary

| | | |
|---------------------|--|-------------|
| Clinic Name | File Name | |
| 18 CLINIC | 9400002_M12005G_2023_06042023-01.xlsx, 9400002_M12005G_2023_06042023-02.xlsx | |
| Total Patient Count | Success Count | Error Count |
| 12 | 11 | 1 |

Details

| Patient ID | Description |
|------------|---------------------------|
| S21022243H | Patient NRIC is not found |

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7.3 Access Control of Care Reporting Upload

1. PCN HQ staff can upload care-reporting data and view data submission history for
 - a. all clinics assigned to PCN
 - b. submissions done by fellow PCN HQ staff
 - c. submissions done by Clinic Staff of their PCN clinics
2. Clinic Staff can upload care-reporting data and view data submission history for
 - a. their assigned clinic
 - b. submissions done by fellow Clinic Staff
 - c. submissions done by their PCN for their assigned clinic