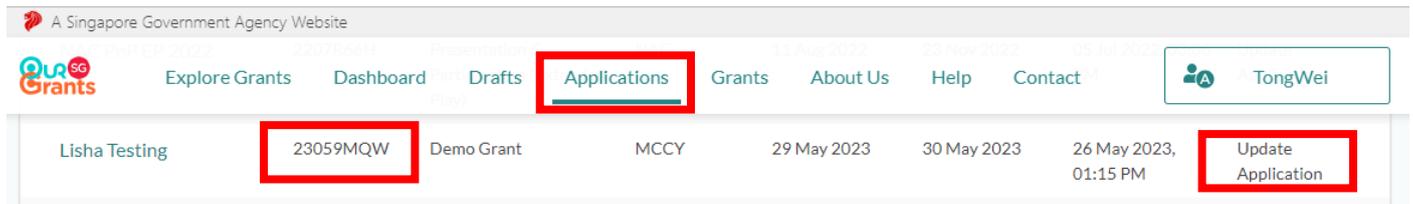
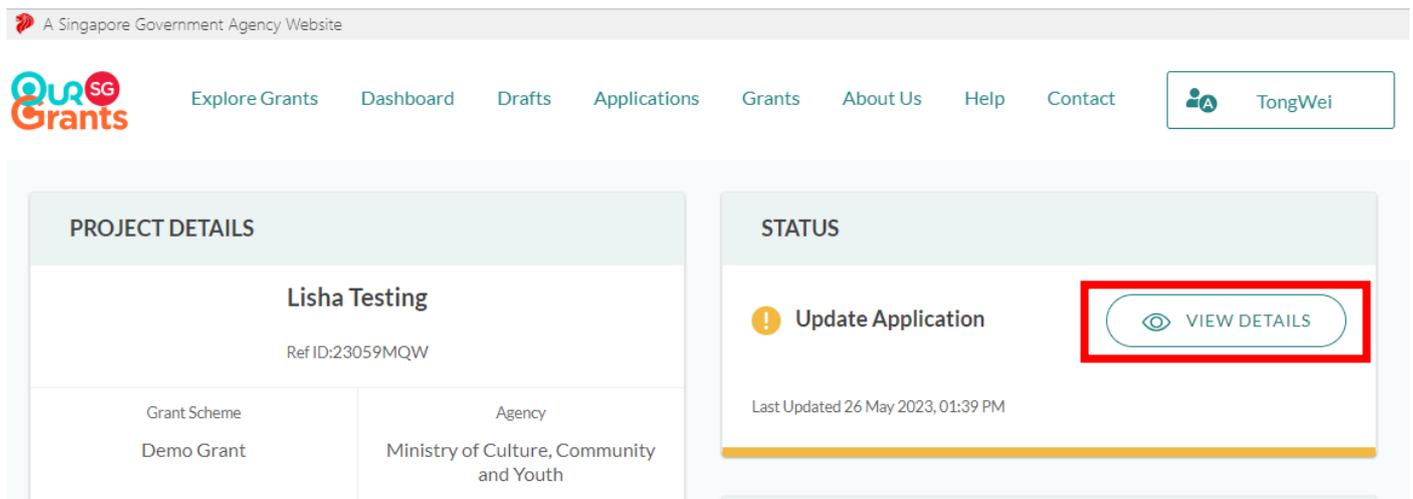


1. Login to OSG Portal.
2. Click on Applications. Click on the Application returned for edit (check corresponding OSG Reference ID) – the Status should be “Update Application”.



3. You will be directed to the Application dashboard. From here, click on “View Details” to update the Application.



4. Click on “Update Application” to proceed. Please follow the provided instructions from the Grant Officer to update your application accordingly.

DEMO GRANT

We need more information from you



Instructions will appear here

[UPDATE APPLICATION](#)

5. Under the Proposal section, you may edit the following Project Details:
- a. **Application Title** (should be **Registered Clinic Name** in eLIS/HALP)
 - b. **HCI Code** (7 characters)
 - c. **Start Date**
 - i. Must be the first day of the first monitoring month, e.g. 01 Feb 2024
 - d. **End Date**
 - i. To indicate as 31 Mar 2025

OurSG Grants Explore Grants Dashboard Drafts Applications Grants About Us Help Contact TongWei

Eligibility **Proposal** Budget Contact Declaration Review

AGENCY FOR INTEGRATED CARE
GP IT ENABLEMENT GRANT (GP ITE)

PROJECT DETAILS

Category ? ▼
Click [here](#) for details on the grant packages.

Application Title ?

HCI Code ?

Start Date ?

End Date ?

6. Under the Contact section, you may edit the Organisation Information. Please click on “Retrieve Profile” or update the Organisation Name manually. Do note the **Organisation Name** should be the **UEN name** registered with ACRA or MOH.

The screenshot shows the top navigation bar of the 'OurSG Grants' website. The navigation menu includes: Explore Grants, Dashboard, Drafts, Applications, Grants, About Us, Help, and Contact. A user profile dropdown is visible on the right with the name 'TongWei'. Below the navigation bar is a horizontal menu with icons for Eligibility, Proposal, Budget, Contact (highlighted with a red box), Declaration, and Review. The main header area contains the text: 'AGENCY FOR INTEGRATED CARE', 'GP IT ENABLEMENT GRANT', and '(GP ITE)'.

ORGANISATION INFORMATION

You may be able to use details registered with your UEN to complete your profile.

[RETRIEVE PROFILE](#)

Organisation Name

TEST ORGANISATION PTE. LTD.

UEN

T12LL1368D

7. Also under the Contact section, you may scroll further down and edit the LOA Addressee name. Do note this should be the same NRIC name of the HSG LOA Addressee or of the Licensee name in the Clinic License.

LETTER OF AWARD ADDRESSEE

We will address the Letter of Award to your organisation's highest authority (e.g., Chief Executive Officer, Director, Chairman, Organising Chairman or President) stated below, if the application is successful.

Name (as in NRIC/FIN)

Dr

Designation

CEO

Email Address

ABC@GMAIL.COM

8. Review the changes and submit your application when done.