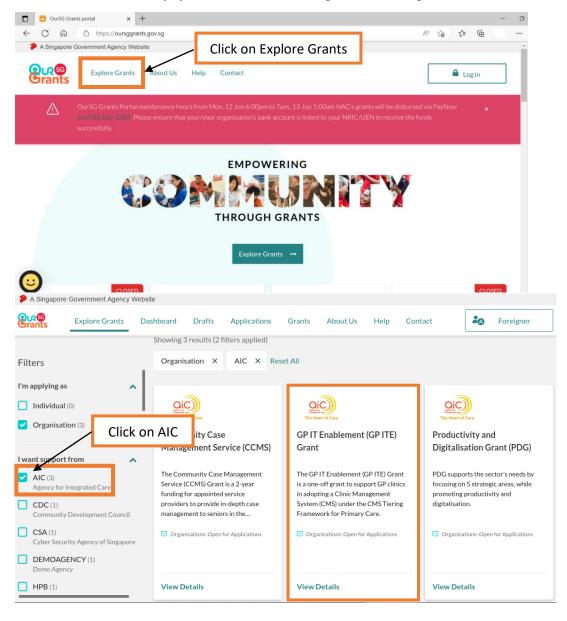
# Step by Step Guide: Applying for GP IT Enablement Grant

# 1. Visit OurSG Grants Portal to apply -

- GP IT Enablement Grant Page (Open on 1 July 2023): https://oursggrants.gov.sg/grants/aicgpiteg/instruction
- Alternatively, you can search for the grant following the instructions below.



# 2. Click on GP IT Enablement (GP ITE) Grant to view the details and log in via CorpPass to apply for the grant

AGENCY FOR INTEGRATED CARE **GP IT ENABLEMENT GRANT** (GP ITE)

## About this grant

The GP IT Enablement (GP ITE) Grant is a one-off support grant for GP clinics to achieve a minimum level of  $digitalisation for contribution of data to \ National \ Electronic \ Health \ Record \ (NEHR) \ and \ participation \ in$ 

 $\mathsf{GP}\,\mathsf{clinics}\,\mathsf{can}\,\mathsf{tap}\,\mathsf{on}\,\mathsf{the}\,\mathsf{GP}\,\mathsf{ITE}\,\mathsf{Grant}\,\mathsf{to}\,\mathsf{adopt}\,\mathsf{or}\,\mathsf{upgrade}\,\mathsf{to}\,\mathsf{a}\,\mathsf{Clinic}\,\mathsf{Management}\,\mathsf{System}\,(\mathsf{CMS})\,\mathsf{under}\,\mathsf{the}\,\mathsf{constant}\,\mathsf{co$ CMS Tiering Framework for Primary Care.

 ${\sf Click}\,\underline{\sf here}\, {\sf for}\, {\sf more}\, {\sf information}\, {\sf on}\, {\sf Healthier}\, {\sf SG}\, {\sf and}\, {\sf GP}\, {\sf ITE}\, {\sf Grant}.$ 

### Who Can Apply?

This grant is open to all GP clinics offering primary care services licensed under the Private Hospitals & Medical Private Hospitals A Medical Private Hospital Private HospClinics Act (PHMCA) or Healthcare Services Act (HCSA).

## When to Apply?

GP clinics may submit their application from 1 Jul 2023 to 30 Jun 2024.

### How much funding can you receive?

GP clinics can apply only for either of the 2 grant packages below:

### (Healthier SG) Package 1

- · For GP clinics intending to participate in HSG
- Required to adopt a Tier 1 CMS under the CMS Tiering Framework for Primary Care and fulfil HSG data contribution and NEHR quality data contribution
- Funding amount of \$10,000

- . For GP clinics not intending to participate in HSG, but wish to adopt or upgrade their CMS
- Required to adopt a Tier 1/Tier 2 CMS under the CMS Tiering Framework for Primary Care and fulfil NEHR quality data contribution
- · Funding amount of \$3,000

GP clinics will indicate a start date for grant monitoring in the application, where their CMS will be monitored for HSG and/or NEHR contribution, depending on the selected package. The end date for the grant monitoring shall be 31 March 2025. GP clinics should factor in the time required to adopt or upgrade their CMS such that they are ready to contribute data to HSG and/or NEHR during the grant monitoring period.

The funding amount will be awarded only to GP clinics that successfully meet the data contribution criteria in

 ${\sf Click}\,\underline{\sf here}\, {\sf for\,full\,details\,on\,the\,eligibility\,and\,disbursement\,criteria\,for\,the\,respective\,packages.}$ 

 ${\sf Click}\,\underline{\sf here}\, to\, {\sf gauge}\, {\sf your}\, {\sf GP}\, {\sf clinic's}\, {\sf eligibility}\, for\, the\, {\sf grant}\, {\sf and}\, {\sf CMS}\, {\sf monitoring}\, {\sf period}.$ 

## How to apply?

 $Complete \ the \ application, which should \ take \ about \ 30 \ mins \ if \ you \ have \ the \ information \ on \ hand. \ All \ fields \ are$ necessary unless they are marked as optional.

▲ DOCUMENTS REQUIRED FOR APPLICATION

Complete the following document and upload it to the relevant sections of the form before you are the following document and upload it to the relevant sections of the form before you are the following document and upload it to the relevant sections of the form before you are the following document and upload it to the relevant sections of the form before you are the following document and upload it to the relevant sections of the form before you are the following document and upload it to the relevant sections of the form before you are the following document and upload it to the relevant sections of the form before you are the following document and upload it to the relevant sections of the form before you are the following document and upload it to the relevant sections of the form before you are the following document and upload it to the relevant sections of the following document and upload it to the relevant sections of the following document and upload it to the relevant sections of the following document and the following document are the following document are the following document and the following document are the following document and the following document are the following document and the following document are the followingsubmit your application: >

• GPITE\_Grant\_Supporting\_Application\_Form\_V2 (XLSX 20.5 KB)

All files attached to the application must not exceed 25MB in total.

You will be directed to login via SingPass, Upon successful login, select the relevant UEN ID.

> Click here to log in via CorpPass tagged to the clinic's UEN.

> \*Important Note for Healthier SG Clinics: Please ensure that you are applying using the UEN used in your Healthier SG application. For sole proprietors, please apply using the MOH-issued UEN.

## 3. Filling out the grant application form

a) Please select Yes for Questions 1 and 2.

CHECK YOUR ELIGIBILITY
1. Is your organisation a legal entity registered under Accounting and Corporate Regulatory Authority (ACRA) / Registry of Societies (ROS) / Registry of Co-Operative Societies (RCS) or gazetted in AGC Statutes?
○ Yes ○ No
2. Is your organisation a GP clinic offering primary care services, with a valid healthcare license under the Private Hospitals & Medical Clinics Act (PHMCA) or Healthcare Services Act (HCSA)?
○ Yes ○ No

b) Please key in your Clinic's Name (indicate name on clinic license) and HCI code (e.g. 25M0001)



c) To meet the grant disbursement criteria, clinics will need to indicate the Start Date for data contribution monitoring.

Clinics will need to factor in the time required to adopt or upgrade the CMS such that the clinics are ready to contribute data to Healthier SG and/or NEHR during the monitoring period.

Clinics will be monitored for their Healthier SG and/or NEHR data contribution based on the indicated period. This monitoring period would also be stipulated in the LOA.



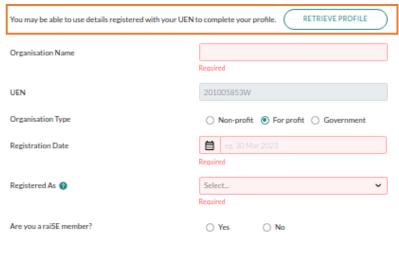
**Start Date:** Please indicate the **first calendar day** of the first monitoring month. Date indicated cannot be later than 1/10/2024.

End Date: Please indicate as 31/3/2025.

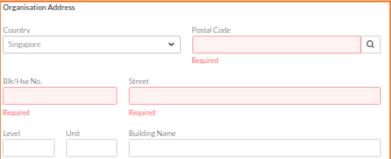
## **FUNDING DETAILS** Since GP ITE is a once-off grant, GP should indicate "No" for the Have you requested funding for this project from other O Yes ) No funding questions. sources? Have you received funding for this project from other O No If "Yes" is indicated, GP would Yes sources? need to provide the funding details in the comment box, for AIC's further assessment. Is your organisation GST registered? O Yes O No GPs who have applied for ECI Additional Comments (If Any) may indicate the ECI monitoring period in the additional comments section, for AIC's noting. MAIN CONTACT PERSON We will contact this person with any queries about the application. Name (as in NRIC/FIN) Select... 🗸 Contact Number **Email Address** Designation (If Any) Mailing Address Please input your clinic's address in the Mailing Address section. Same as organisation address Postal Code Country Q Singapore Blk/Hse No. Street Unit **Building Name** ALTERNATE CONTACT PERSON We will contact this person with queries about the application if the main contact is unavailable. Name (as in NRIC/FIN) Select... 🗸 Contact Number **Email Address**

Designation (If Any)

### ORGANISATION INFORMATION

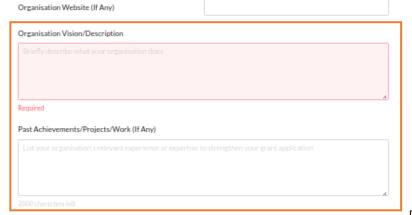


GPs can retrieve organisation details based on the UEN records used in this application.



Group clinics can provide the HQ address (if applicable) in the Organisation Address section.

Otherwise this should be the Clinic Address.



To provide a brief description of clinic services. (E.g., CHAS, PCN and Healthier SG Clinic)

Past Achievements field can be left blank.

We will address the Letter of Award to your organisation's highest authority (e.g., Chief Executive Officer, Director, Chairman, Organising Chairman or President) stated below, if the application is successful.

Name (as in NRIC/FIN)

Required

Designation

CEO

Email Address

osg.uxemail@gmail.com

SUPPORTING DOCUMENTS (IF ANY)

The LOA will be electronically generated when the application is approved. An email will be sent to the LOA Addressee to view and accept/reject the LOA.

Healthier SG Clinics - The Letter of Award Addressee should be the same person who signed the Healthier SG Agreement. If an alternate person is nominated, you are required to attach your clinic's ACRA bizfile as a supporting document for our verification.

**Non-Healthier SG Clinics** - Please attach your clinic's ACRA bizfile as a supporting document for our verification.

### Declaration

"Applicant" refers to the individual or organisation applying for this grant.

I / We and the Applicant, declare the following:

- a. Has the Applicant been or is the Applicant being, in the last 5 years or currently:
  - investigated for or charged with or convicted of any criminal offence or subject to any criminal proceedings; or
  - subject to any disciplinary proceedings or regulatory action by any regulatory or licensing authority, in any jurisdiction?

in any jurisdiction?

Yes No

No

Has the Applicant been or is the Applicant being, in the last 5 years or currently, engaged in any civil suit or proceedings in any jurisdiction?

Yes No

- c. Has the Applicant been or is the Applicant currently:
  - 1. bankrupt, wound up or under judicial management;
  - 2. subject to any bankruptcy, winding up or judicial management proceedings; or
  - 3. subject to having a receiver or manager appointed over any undertaking or property of the Applicant?

○ Yes
 ○ No
 d. Has the Applicant applied for or obtained any other grant or tax incentive for this project?
 ○ Yes
 ○ No

e. Has the Applicant received or will the Applicant receive any cashback, benefit, reward or incentive for applying for or using the grant?

O Yes O No

f. Has the Applicant commenced on this project prior to this application, such as signing any contract and making any form of payment to any supplier or service provider engaged?

O Yes O No

g. Do any of the suppliers and service providers engaged in this project have any relationship, connection, association or dealings with the Applicant, its related companies or their directors and shareholders?

○ Yes ○ No

h. If the answer to Question 'g' is 'Yes', will the Applicant be claiming project costs which may be incurred by such suppliers and service providers?

○ Yes ○ No

i. Is the Applicant related directly or indirectly to the Agency (E.g. staff of the Agency, appointment holder or member of any committee/ board/ council overseen by the Agency)?

○ Yes ○ No

## Consent & Acknowledgement

The Applicant consents to the release of any information provided in this application, in support of this application or on any consequential provision of grant by the Agency to other public agencies for the purposes of assessing the Applicant's suitability for the grant or other assistance schemes or for public policy analysis or formulation or public data analytics purposes, and to external auditors and assessors.

The Applicant gives its consent for the Agency to obtain and verify information from or with any source, as the Agency deems appropriate for the assessment of this application.

The Applicant acknowledges that the submission of this application does not, of itself, automatically entitle the Applicant to the grant, and all project funding stated in this application is purely an estimation and will be subject to evaluation. The Applicant also understands that the grant (if approved) shall be subject to such further terms and conditions as may be set out in the Letter of Offer. where applicable.

The Applicant acknowledges and agrees that the Applicant shall be undertaking the project at the Applicant's own cost and risk. The Applicant agrees that in no event will the Agency be liable to the Applicant for any direct or indirect losses or damages, including loss of income, profit or savings or indirect, incidental, special, consequential, or punitive damages arising from or in connection with this application.

The Applicant agrees to indemnify the Agency against any claims made against the Agency or incurred by the Agency arising from or in connection with this application.

I/We and the Applicant, declare that all facts stated in this application and all accompanying information are true and correct to the best of our knowledge and that we have not withheld or distorted any material facts or information.

I/We and the Applicant understand that I/We and the Applicant have a continuing obligation to promptly notify the Agency if there is any change affecting any fact or information set out in this application form and declaration.

I / We and the Applicant understand that I / We and the Applicant may face prosecution if I/ We and the Applicant provide false or misleading statements or fail to disclose material facts or information, and the Agency may, at its discretion, withdraw the grant and recover immediately from the Applicant any amount of the grant that may have been disbursed, and I/We and the Applicant shall have no claim against the Agency in relation thereto.

I/We and the Applicant have read and agree to abide by all the Terms of Use for this website

- I/We and the Applicant consent to and acknowledges all of the above
- I/We consent to receive updates and notifications about AIC programmes, grants and events. I understand that AIC will keep my details strictly confidential.

Applicant would need to complete OSG standard declaration and consent/ acknowledgement to the Terms of Use in the final step of their submission.

For any queries, please contact your AIC account manager for assistance.